

NOTICE TO ATTORNEYS

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SUPERIOR COURT OF LOS ANGELES COUNTY TO EXPAND **ELECTRONIC SERVICE FOR APPELLATE CASE DOCUMENTS STARTING JUNE 16, 2025**

Beginning June 16, 2025, the Superior Court of Los Angeles County will implement electronic service (eService) for transmitting, delivering, and serving required documents in Appellate Division cases. This initiative marks a significant milestone in the Court's phased rollout of eService, which initially launched with appeals documents and has since expanded to include all required case documents in Probate, Mental Health, Family Law and Civil case types.

eService enhances case management, allowing for faster and more efficient delivery of court documents to attorneys and self-represented litigants who consent to its use. The launch of eService in Appellate signifies the Court's full implementation of eService across all applicable case types.

Key Details About the eService Policy

- Mandatory for Attorneys: Represented parties will receive eService from the Court.
- Optional for Self-Represented Litigants: Self-represented individuals may opt to receive electronic notices by submitting the required consent form.

Benefits of eService

- Speed and Efficiency: Attorneys are automatically enrolled in eService, ensuring faster notifications and document delivery. Self-represented litigants who opt in will receive documents more quickly than through traditional mail.
- Built-in Proof of Service: eService automatically generates proof of service for recipients.

What You Need to Know About eService

- Under California Rule of Court 2.251 and Code of Civil Procedure (CCP), section 1010.6, electronic service is legally equivalent to service by mail, express mail, overnight delivery, or fax transmission.
- Attorneys are required to accept eService, while self-represented litigants may opt-in by filing a Consent to Electronic Service and Notice of Electronic Service Address form. Recipients of documents via eService from the Court have two additional court days to respond, as provided under CCP, section 1010.6(a)(3).

For more detailed information on eService, please see below:

1. Opting In: Self-represented litigants may opt-in for eService by filing a Consent to Electronic Service and Notice of Electronic Service Address (EFS-005-CV) form.

- 2. **eService Lists**: The Court will maintain an eService list for each case, including the email addresses of litigants who consent to eService.
- Maintaining eService Addresses: Any changes to an eService address must be promptly updated by the litigant or attorney to ensure seamless communication. Parties may submit a completed Notice of Change of Electronic Service Address (EFS-010) form to update their email address of record at any time.
- 4. **Service Completion**: California Rule of Court 2.251 outlines that service by electronic notification is deemed complete per CCP, section 1010.6 when the electronic notification of service of the document is sent.
- 5. **Secure Access**: All eService notices from the Court will be sent from <u>eService-DoNotReply@lacourt.org</u>.

The following resources are available to assist court users with the phased rollout of eService:

- Video tutorial on eService.

For questions or technical assistance with eService, court users are encouraged to call 213-830-0400.

For information, visit the Court's website, www.LACourt.org, and follow the Court on X (@LASuperiorCourt).

and Threads (@LASuperiorCourt).