



NOTICE TO ATTORNEYS

Los Angeles Superior Court
Public Information Office
Website: www.lasuperiorcourt.org
E-mail: PublicInfo@LASuperiorCourt.org

Aug. 6, 2014

Online Court Reservation System Debuts at Chatsworth Courthouse

Effective Aug.1, 2014, the Los Angeles Superior Court launched a real-time, online Court Reservation System (CRS) in the unlimited civil courtrooms (departments F47 and F49) at the Chatsworth Courthouse, 9425 Penfield Ave., Chatsworth.

Parties with a case assigned to those courtrooms must reserve a date for law and motion on the Court’s website at www.lasuperiorcourt.org. Law and motion hearing dates can only be reserved online via CRS, which is available 24 hours a day, seven days a week.

Reservations can be made using CRS for available dates in the month of August 2014 and beyond. Parties will be charged the applicable motion filing fee and/or first paper fee at the time the reservation is made. **Once the motion hearing date is reserved, the fees are nonrefundable.** No additional fees will be charged to use CRS. Parties without internet access or unable to use CRS should telephone their assigned courtroom between 3 p.m. and 4 p.m. (Department F47: 818-576-8440, Department F49: 818-576-8403).

Parties with cases assigned to other courtrooms in the Chatsworth Courthouse should follow existing scheduling procedures.

At the time of payment, CRS will provide a receipt with the reservation identification and receipt number. When the corresponding motion is filed, it must include the receipt attached as the last page of the motion and the reservation ID number noted on the motion face page under the other hearing information as shown below:

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RNIA, COUNTY OF LOS ANGELES
)
) CASE NO.: PC#####
)
) NOTICE OF MOTION AND MOTION TO COMPEL
) ANSWERS TO FORM INTERROGATORIES;
) MEMORANDUM OF POINTS AND AUTHORITIES;
) DECLARATION OF JANE DOE;
) AND [PROPOSED] ORDER
)
) DATE: September 3, 2014
) TIME: 8:30 a.m.
) DEPT.: F47
) RES. ID: 121021007997
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For additional information on motion hearings at the Chatsworth Courthouse, parties are directed to the Los Angeles Superior Court website: www.lasuperiorcourt.org

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