

Superior Court of California, County of Los Angeles

Media Relations

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MEDIA ACCESS PORTAL

The Superior Court of Los Angeles County has established enhanced access to electronic case information and court documents through the Media Access Portal (MAP).

Individuals and media organizations may enter into a Media Access Portal Agreement – **Paid Subscription** - which offers name searches, access to Civil documents and other features (included in the annual subscription fee), **from any location, 24 hours per day, seven days a week.**

Paid Subscriptions include the features listed in Attachment One below.

a. Paid Single User Subscription

An individual reporter may enter into a Single User Agreement - **Paid Subscription** (Form LASC ADM 126) for an annual cost of **\$750**. Once executed, including payment of the annual subscription fee, the User will be provided access to MAP.

b. Paid Organization Subscription

Media organizations may enter into an Organization Agreement – **Paid Subscription** (Form LASC ADM 123) to allow reporters who work for the organization to have MAP access.

The Organization can opt for a subscription for **up to 10 Users** for an annual cost of **\$3,500** or for an **unlimited number of Users** for an annual cost of **\$5,000**.

Once the Agreement has been executed, including payment of the annual subscription fee, detailed instructions will be emailed to the Organization MAP Administrator. Users will be required to electronically sign an online Agreement that links the User to the Organization. The Organization MAP Administrator will be asked to electronically confirm any new User when a new User attempts to associate with the Organization's subscription.

With an Organization Subscription up to 10, Users may be substituted by the Organization MAP Administrator at any time. If 10 Users are already associated with the subscription, the Organization MAP Administrator will be required to remove an existing User to allow access to the new User – *or* – request a modification to an unlimited user subscription with the applicable increase in fee.

To register for a Media Access Portal Paid Subscription, complete the applicable subscription agreement (forms LASC ADM 123 or 126) and submit to:
PublicInfo@LACourt.org.

Please submit questions regarding MAP to PublicInfo@LACourt.org.

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ATTACHMENT ONE

**MEDIA ACCESS PORTAL
TIER FEATURES INFORMATION**

<u>Online Services</u>	<u>Website Access</u>	<u>Paid Subscription Access</u>
	Available Anywhere	Available Anywhere
Name search – all case types*	Pay	Free
View registers of action and calendars – all case types*	Free	Free
View pre-filed civil complaints upon electronic submission	n/a	Free
View filed civil documents	Pay	Free
PDF download of filed civil documents	Pay	Free
Civil case document update notifications	n/a	Free
Search for new civil filings by date/time	n/a	Free
View criminal, family law, mental health and probate documents**	n/a	n/a
Electronic purchase of PDF family and probate documents (and criminal , when available) ***	n/a	Available
Services are unavailable for juvenile records*	Footnote 3	Footnote 3

*Per California Rules of Court, rule 5.552, Juvenile records are confidential.

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**Per California Rules of Court, rule 2.503, the courts are prohibited from making Criminal, Family Law, Juvenile, Mental Health and some Probate documents viewable online from remote locations. Due to social distancing protocols, a prescheduled reservation is needed to view Family Law and Probate documents from the public terminals located throughout the courthouses. Courthouse Call Center telephone numbers can be found at:

<http://www.lacourt.org/newsmedia/ui/pdf/CALLCENTERPHONENUMBERSfinal.pdf>

***Paid subscription access will allow an authorized User to purchase a PDF version of Family Law, Probate and Criminal documents (when available) which will be emailed to the User.

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