

Superior Court of California, County of Los Angeles
REMOTE SETTLEMENT CONFERENCE PROGRAM INTAKE FORM
DEPARTMENT 1

Case Number: _____ Case Name: _____
 Name of Referring IC/Complex/Writs Judge: _____ Department: _____
 Trial Date: _____ Trial Time Estimate: _____
 Remaining Discovery: _____ Remaining Law and Motion: _____
 Plaintiff's Last Demand: _____ Defendant's Last Offer: _____

1. Jury Trial Non-Jury Trial
2. All parties with settlement authority are available to participate any time within the next 10 days YES NO
3. All Trial Readiness Documents are filed YES NO

Brief Description of Case: _____

*Please note that the assignment of a settlement judge is subject to availability and trial preference.
 List only counsel necessary for scheduling purposes.*

Plaintiff's Counsel Name	Telephone Number	Email Address
1.	()	
2.	()	
Defendant's Counsel Name		
1.	()	
2.	()	
Other Counsel		
1.	()	
2.	()	
Plaintiff's Causes of Action		Cross-Complaint's Causes of Action (if any)
1.		1.
2.		2.

Date Received: _____

DO NOT WRITE BELOW THIS LINE. FOR DEPARTMENT 1 USE ONLY.

On _____, Department 1 assigns this case to a Settlement Conference with:
 Judge _____ Courthouse _____ Department _____
 on _____ at _____ AM PM
 Department's Phone Number: _____
 Settlement Conference Briefs due by: _____ at _____ AM PM
 Resource Account for Submission of Briefs: _____ @lacourt.org

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