

NAME, ADDRESS, AND TELEPHONE NUMBER OF COURT REPORTING SERVICES AGENCY :		STATE BAR NUMBER	Reserved for Clerk's File Stamp
SUPERIOR COURT OF CALIFORNIA, COUNTY OF LOS ANGELES			
COURTHOUSE ADDRESS:			
PLAINTIFF:			
DEFENDANT:			
ORDER APPOINTING OFFICIAL COURT REPORTER PRO TEMPORE		CASE NUMBER:	

Court Reporter Information

Name: _____ (PRINT) License No: _____
 Bus. Address: _____ Telephone: _____
 _____ E-mail: _____

Court Reporter Agreement

By signing this agreement, and accepting this appointment as an official Court Reporter Pro Tempore in Superior Court of California, County of Los Angeles, the Reporter confirms and agrees: (1) to maintain a valid, current California Certified Shorthand Reporter License and maintain current contact information with the Court Reporters Board of California, and any Court Reporting Agency contracted with for this appointment; (2) that appearance fees, including real time fees, are the responsibility of the Court Reporting Agency and may not be charged to the Court; (3) to comply with statutes and rules applicable to official Court Reporters Pro Tempore, including the duty to timely prepare transcripts in the proper appellate format when required; (4) to archive electronic notes on the Court's electronic storage system (ACORN) as required by Government Code and Court Policy; (5) to follow directions from the Court, and to be subject to the jurisdiction of the Court to the same extent as an official reporter; (6) to be available for reading of notes back to the court or jury if serving during a trial or to provide rough draft as needed.

Date: _____ Signature: _____

Order Appointing Court Reporter Pro Tempore

Pursuant to Government Code sections 70044(b), 69941, the above identified Certified Shorthand Reporter is appointed as an official Court Reporter Pro Tempore for these proceedings and is ordered to comply with the terms of the Court Reporter Agreement set forth above. Any party who orders proceedings transcribed by the official Court Reporter Pro Tempore may be ordered to lodge a copy of the transcript with the Court.

Good Cause Appearing, IT IS SO ORDERED

Date: _____

 Judicial Officer

