

INFORMATION

- If you submit the petition, the court will respond to you in writing. Please allow up to four weeks for a response.
- If the court requires more information to make its determination, you will be notified in writing. The court may also order you to appear in court for a hearing.

For Petition to Reduce or Vacate Civil Assessment:

- Provide the reason(s) and documentation for your failure to appear on the due date.

For Petition for Ability-to-Pay Determination:

- Provide the reason(s) and any documentation to support your request, such as:
 - Proof of receiving any supportive services, such as food stamps, IHSS, general relief, etc.
 - Any recent statements for fixed monthly payments (car, rent, utilities, credit card/loans, etc.)
 - Pay stubs, disability/retirement income, or any other source of income
 - Bank statements, W-2's, bankruptcy information and/or income tax returns

IMPORTANT: Once the judicial officer has made a ruling, the court will discard all supportive documents submitted with this petition. To have your documents returned, provide a self-addressed stamped envelope with the proper postage attached.

ORDER

The Court has reviewed and considered the:

- Petition to Reduce or Vacate Civil Assessment:
 - The court does does not find good cause for the failure to appear.
- Petition for Ability-to-Pay Determination

The Court Now Orders:

- Good cause shown, the civil assessment is reduced to \$ _____. Civil assessment is vacated.
- Collection vendor/court staff to set up a payment plan with the defendant.
- It is determined that the defendant's ability to pay is \$ _____. Due by _____.
As to count(s): 1. _____ 2. _____ 3. _____ 4. _____ 5. _____.
- Driver's license hold released for this citation.
- Sentence suspended. As to counts: _____ All counts.
- Petition is denied. All previous orders remain in full force and effect. No further proceedings on this issue.
- Matter is ordered set for an ability-to-pay hearing. Defendant ordered to appear as directed and bring the following:

Date: _____

Judicial Officer

For Court Use

Ability-to-Pay Hearing: Your court hearing has been set as follows:

Date: _____ Time: _____ Dept.: _____ Court Location: _____

PROOF OF SERVICE

I, the below-named Executive Officer/Clerk of the above entitled court, do hereby certify that I am not a party to the cause herein, and that on this date, I served the Petition and Order upon the defendant/counsel as indicated on Page One of this document: by placing it for collection and mailing so as to cause it to be deposited in the United States mail at the courthouse in _____, California. One copy of the original filed in a sealed envelope to the address of record with the postage thereon fully prepaid, in accordance with court practices. by personally providing a copy to the defendant.

SHERRI R. CARTER, Executive Officer/Clerk

Date: _____

By Deputy

SCAN THIS FORM AS: PETG (Granted) PETD (Denied) PETH (Hearing Set)