



SHERRI R. CARTER
EXECUTIVE OFFICER / CLERK OF COURT

CENTRAL CIVIL ADMINISTRATION
LOS ANGELES, CA 90012-3014

Superior Court of California County of Los Angeles

Judicial Mandatory Settlement Conference (MSC) Program

The program is free of charge and staffed by experienced sitting civil judges who devote their time exclusively to presiding over MSCs at the Spring Street Courthouse. It is available in general jurisdiction cases from independent calendar (IC) and complex courtrooms.

Judges in the MSC Program

Judges James R. Dunn, Dalila Corral Lyons and Zaven V. Sinanian.

Scheduling the MSC

1. The IC or complex courtroom must order the parties to the program.
2. Parties must agree on three preferred MSC dates and may request two preferred MSC judges.
3. Email the completed [Settlement Conference Intake Form \(Revised March 2019\)](#) to SSCMSC@lacourt.org.
4. Parties will receive an email with the MSC date, assigned MSC judge and instructions.

Remote MSC

During COVID 19 MSCs are conducted remotely via an online video conference platform. The court's email will provide instructions on remote MSCs.

Time allocated for MSC

Each MSC is allocated a maximum of three hours. If the MSC is expected to take longer than three hours due to complexity of the case and/or number of parties, the intake form should contain a request for a longer time slot and the basis for this request.

Required documents

Five court days prior to the MSC, parties must email to the assigned MSC judge's staff:

1. [Statement of Policies and Procedures for Remote Mandatory Settlement Conferences; Acknowledgment of Receipt and Stipulation](#), signed by all counsel and MSC participants; and
2. Settlement conference statement. Maximum five pages. (Los Angeles Court Rule 3.25 (f); CRC, Rule 3.1380(c)).

Sample settlement agreement

[Stipulation Re: Settlement](#)

Contact information

Los Angeles Superior Court, Spring Street Courthouse
Mandatory Settlement Conference Program
312 N. Spring St. Rm 204, Los Angeles, CA 90012

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