

**FILED**  
Superior Court of California  
County of Los Angeles

JUN 01 2021

Sherri R. Carter, Executive Officer/Clerk  
By:  Deputy  
Lorinda Albino

SUPERIOR COURT OF THE STATE OF CALIFORNIA  
FOR THE COUNTY OF LOS ANGELES

In re Los Angeles Superior Court Cases ) FIFTH AMENDED STANDING ORDER  
Fifth Amended Standing Order – Limited ) (Effective as of June 1, 2021)  
Jurisdiction Unlawful Detainer (Eviction) Cases )  
Assigned to Stanley Mosk Courthouse )  
)  
)  
)

TO EACH PARTY AND TO THE ATTORNEY OF RECORD FOR EACH PARTY:  
PLEASE TAKE NOTICE that pursuant to the California Code of Civil Procedure [CCP], the  
California Rules of Court [CRC], and the Los Angeles County Court Rules [LASC], the Court  
HEREBY AMENDS AND SUPERSEDES THE FOURTH AMENDED STANDING  
ORDER FILED MAY 12, 2021, AND ORDERS AS FOLLOWS:

**SERVICE OF THIS ORDER**

1. Each plaintiff is ordered to serve a copy of this Standing Order on each defendant  
along with copies of the summons and complaint, and to file proof of this service as  
mandated in this order. [CCP § 594(b)]

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1 **EARLY MEETING**

2 2. Each plaintiff is ordered to contact each defendant within 10 days of service to  
3 discuss in good faith either potential informal resolution of the case and or if  
4 settlement is not possible how instead to prepare for trial. Such contact shall be made  
5 orally or in writing with the objective of having the case resolved within 60 days of  
6 its filing.

7  
8 The early meeting should include a discussion of when and how counsel will  
9 exchange all evidence, identify all witnesses, and jointly prepare all the documents  
10 required by Paragraph 15 below. The documents should all be prepared in advance  
11 of the first trial date, or the parties should be prepared to demonstrate with evidence  
12 at the first trial date why the joint documents are not prepared.

13  
14 It is the Court’s intent that, where possible, every effort should be made to keep  
15 settled cases from becoming public as provided in CCP § 1161.2(a)(1)(F) and  
16 (a)(1)(G). If the parties agree, the Court will retain jurisdiction to enforce any  
17 settlement after dismissal. [CCP § 664.6]

18  
19 **SERVICE BY POSTING AND MAILING**

20 3. Service of the summons and complaint on a named party by posting and mailing may  
21 only be done after an order is obtained, based upon an affidavit of due diligence.  
22 [CCP § 415.45(a)] Such an order will not extend to unnamed or unknown occupants.  
23

24 **ADDRESSES AND TELEPHONE NUMBERS**

25 4. Absent good cause, each party must have an address and telephone number listed on  
26 each document filed with the Court. [CRC, Rules 2.111 and 2.118]

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1 **LAW AND MOTION**

- 2 5. All regularly noticed motions and demurrers will be heard each court day on the  
3 following days and times. Hearing dates must be reserved by calling the calendar  
4 clerk in the department the case is assigned.

5  
6 Department 66 [(213) 633-5866] on Mondays at 1:30 p.m.  
7 Department 91 [(213) 633-1091] on Wednesdays at 8:30 a.m.  
8 Department 93 [(213) 633-1093] on Tuesdays at 1:30 p.m.  
9 Department 97 [(213) 633-1097] on Thursdays at 8:30 a.m.  
10

11  
12 Courtesy copies of the oppositions to the motions and reply papers should be  
13 delivered to the Judicial Assistant in the courtroom on the day before the hearing, if  
14 possible. All motions, oppositions to the motions, and reply papers must be  
15 electronically filed unless a party is a self-represented litigant or otherwise exempt  
16 from mandatory electronic filing requirements.

- 17 6. Absent good cause, motions set on five days' notice should not be personally served  
18 on the last day of the week preceding the hearing. [LASC Rule 3.26 and  
19 Appendix 3.A(b)(1-4)]  
20 7. A separate statement of undisputed or disputed facts is not required for summary  
21 judgment motions. [CCP § 437c(s) and § 1170.7; CRC, Rules 3.1350 and 3.1351].  
22

23 **EX PARTE APPLICATIONS**

- 24 8. Ex parte applications should be noticed for 1:30 p.m. in the department the case is  
25 assigned (Department 66, 91, 93 or 97). **Unless a party is self-represented or**  
26 **otherwise exempt from electronic filing, all ex parte applications and**  
27 **supporting papers must be electronically filed by 10:00 a.m. the day before the**  
28 **ex parte hearing. If a party is exempt from electronic filings, any ex parte**

1 application must be filed by 8:30 a.m. the day of the hearing. at the UD Filing  
2 Window on the first floor of the Stanley Mosk Courthouse. [LASC Rule 3.4(f)] Ex  
3 parte applications shall have a separate application, a separate declaration of ex parte  
4 notice and a proposed order. Absent good cause, notice must be given by 10:00 a.m.  
5 the court day before the hearing as required by CRC, Rule 3.1204.  
6

### 7 **JURY TRIAL DEMANDS AND FEES**

- 8 9. The right to a jury trial may be deemed waived unless it is timely requested. [CCP  
9 § 631(f)(4)] If one or more of the parties have demanded a jury trial, jury fees shall  
10 be deposited no later than five days before trial. [CCP § 631(b) and (c)(1)] Failure  
11 to pay the required fee as required by law results in a waiver of a jury trial. Jury  
12 demands should be filed separately from all other pleadings.
- 13 10. With a timely-filed qualifying fee waiver, the Court may waive juror fees and  
14 expenses for those parties. Parties must complete and submit an official Fee Waiver  
15 Request form and order [Judicial Council Forms FW-001 and FW-003] and an  
16 Additional Fee Waiver Request [Form FW-002] for consideration to receive these  
17 services at no charge.  
18

### 19 **STIPULATIONS TO CONTINUE TRIAL**

- 20 11. A trial will be postponed if all attorneys of record and/or the parties who have  
21 appeared in the action stipulate in writing to the postponement. Stipulated trial court  
22 continuances may continue the trial date for an indefinite period of time and will not  
23 be limited to 30 days. Stipulations to continue trial must be filed five days in advance  
24 or an appearance by at least one party will be necessary to continue the trial.  
25

### 26 **INTERPRETERS AND COURT REPORTERS**

- 27 12. The Court will provide an interpreter for parties and witnesses at no charge.  
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1 13. Proceedings in court will not be transcribed by a court reporter unless supplied by a  
2 party to the action as permitted by LASC Rule 2.21. Proceedings are recorded  
3 electronically. **Copies of the recordings may be obtained and used by the parties**  
4 **as permitted by LASC Rule [9.2(a)(5)].**  
5

## 6 **JURY AND COURT TRIALS**

7 14. Parties to an unlawful detainer action should have conducted the early meeting  
8 required in Paragraph 2 above and should be ready to go to trial on the day of trial.  
9 Trial Readiness—within the meaning of this Standing Order—includes both having  
10 conducted the early meeting and having the ability to begin trying a case forthwith  
11 or as directed by the Court. Accordingly, parties who appear on the day of trial and  
12 are not ready to try their case or parties who announce “trial-ready” but are not  
13 prepared to immediately try a case are not acting in compliance with this Standing  
14 Order, regardless of whether the parties’ attorneys are appearing on behalf of other  
15 litigants in different actions on the same day. Misrepresentations of a case’s trial  
16 readiness on the day of trial is a violation of this Standing Order and may subject the  
17 offending party and/or counsel to the imposition of monetary sanctions.

18 15. On the day of trial, parties shall have a three-ring binder with a table of contents  
19 containing conformed copies of each of the following (each signed by counsel and  
20 parties representing themselves) behind a separate tab:

- 21 i. Copies of the Current Operative Pleadings (including operative complaint  
22 and answer);
- 23 ii. Joint Statement of the Case (if a jury trial);
- 24 iii. Motions in Limine, if any, which must be drafted in accordance with  
25 LASC Rule 3.57 and served and filed;
- 26 iv. Joint Witness List disclosing the witnesses who will be called, what they  
27 will testify to, whether an interpreter is needed, and how long their  
28 testimony will take;

- v. Joint Exhibits in exhibit books, numbered appropriately, and a Joint Exhibit List; [See LASC Rules 3.52 and 3.53]
- vi. Edited Joint Proposed Jury Instructions printed out for the Court (if a jury trial), and
- vii. Edited Joint Proposed Verdict Form(s) printed out for the Court (if a jury trial).

To assist the parties, a UD Jury Trial Readiness packet (LACIV244) is available on the Court's website, at: [www.lacourt.org/forms/unlawfuldetainer](http://www.lacourt.org/forms/unlawfuldetainer)

16. If a party fails or refuses to meet and confer, the other party or parties shall prepare and bring to trial the above-listed documents labeled as “[Proposed] Joint Documents.” The party must also show the steps it has taken to bring the opposing party’s failure to the attention of the court and to compel compliance with the meet and confer obligation.

17. Failure to provide any of the aforementioned documents in this Standing Order on the trial date may cause a delay in the trial being heard. Failure to comply with any provisions of this Standing Order without substantial justification may result in the imposition of monetary sanctions, evidentiary and/or issue preclusion, or terminating sanctions.

IT IS SO ORDERED.

Dated: 6/1/2021



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DAVID J. COWAN  
Supervising Judge, Civil  
Los Angeles Superior Court