

Judicial Officer: William D. Dodson
Judicial Assistant: Marine Markarian

Department R
Pasadena Superior Court
300 E. Walnut St.
Pasadena, CA 91101
(626) 396-3317

COURTROOM HOURS: 8:30 a.m. -4:30 p.m. (Noon Recess: 12:00-1:30 p.m.)

Trials held every day at 8:30 a.m. and 10:30 a.m. (personal appearance only absent good cause)
Law & Motion held every day at 1:30 p.m. (Remote appearance only)

FILINGS: E-filing is mandatory for attorneys and optional for self-represented litigants or litigants that have received an exemption from E-filing. Pro per litigants may schedule an appointment to file their documents in Room 102 by contacting the clerk's office at (626) 396-3397.

MOTIONS: Motions are heard every day, Monday thru Friday, at 1:30 p.m. , but personal appearances are not allowed because of public health issues specific to Department R. Motions may be set as authorized by the Clerk. Please reserve your motion date by contacting the clerk's office at (626) 396-3397.

TELEPHONIC APPEARANCE: LA Court Connect is available for telephonic or video appearances and must be used for motions and ex parte applications. Please be courteous during a telephonic appearance so as not to interrupt others. To arrange a video or telephonic appearance, go to the Court's website at www.lacourt.org/lacc. Please remember to schedule your appearance at least 2 hours prior to the hearing time.

DISCOVERY MOTIONS: The Court expects the party moving to compel responses or further responses to show that the discovery instrument has narrow and specific demands. Request for production of documents and subpoenas duces tecum must comply with CCP 2031.310(b)(1) to provide "specific facts showing good cause justifying the discovery sought by the demand" and with CCP 2031.310(g) in showing the demand is not "unreasonably cumulative and duplicate." Multiple discovery devices directed toward self-represented parties will be scrutinized for abuse.

JURY TRIALS: Parties must be prepared for a jury trial, and in compliance with all applicable statutes, rules and orders. Violations will be sanctioned. Jury Trials will likely be assigned to any other available courtroom in the county, so parties must be prepared to report elsewhere after appearing in Department R.

TRIAL CONTINUANCES: The Court does not usually grant trial continuances.

EX-PARTE APPLICATIONS: Ex-Parte applications require a showing of urgency. Present procedures for attorneys require ex-parte applications to be efiled no later than 10:00 a.m. on the day before the ex parte hearing. The other side to be served at the same time. Pro per litigants must file their ex parte application no later than 11:00 a.m. the day of the hearing in the clerk's office by scheduling an appointment. An ex-parte applicant must appear by LA Court Connect.