

DEPARTMENT 69
ONLINE COURTROOM INFORMATION

JUDGE: William F. Fahey

JUDICIAL ASSISTANT: Veronica Solis

COURTROOM ASSISTANT: Loida Bituin

DEPARTMENT 69

Room: 621, 111N. Hill Street

Los Angeles, CA 90012

Telephone: (213) 633-1069

COURTROOM HOURS: 8:30 A.M. - 4:30 P.M. (CLOSED from 12:00 P.M. to 1:30 P.M.)

As of January 2, 2019, the electronic filing of civil documents is required for all represented parties in all Unlimited Civil Courts, including Department 69.

Please be advised that Department 69 requires that Courtesy Copies of all documents filed electronically be provided (with tabbed exhibits) within one court day after the electronic filing. This Order applies to complaints, answers, notices, motions, oppositions, replies and all other electronically filed documents. There are no exceptions to this Order. A failure to timely provide Courtesy Copies may result in a case not being put on the Court's trial calendar, a motion being taken off-calendar and/or the imposition of sanctions.

The parties shall meet and confer before filing any motion and avoid filing an unnecessary motion or one which is designed to delay the proceedings or solely for tactical reasons. Should the filing of a motion become necessary, the moving party must obtain and schedule a motion hearing date via the online Court Reservation System (CRS) on the Los Angeles Superior Court website. The parties may choose their own hearing dates, Monday through Friday at 9:30 a.m.

The parties shall submit a stipulation and order to continue or reschedule any motion, demurrer or other hearing. A party who takes a motion off calendar on CRS shall immediately notify Department 69 by telephone.

Please be advised that the Court may, in its sole discretion, advance or continue motion hearing dates to accommodate the Court's calendar. If a hearing date is rescheduled, you will be contacted by court staff.

Trial dates in Department 69 are firm. See CRC 3.1332(a).

11/05/2021

SUPERIOR COURT OF CALIFORNIA, COUNTY OF LOS ANGELES

CASE NUMBER

CASE MANAGEMENT CONFERENCE ORDER

DEPT. 69

PLAINTIFF(S),

CASE MANAGEMENT
CONFERENCE _____

VS.

STATUS CONFERENCE
(POST MEDIATION) _____ 8:30 a.m.

FINAL STATUS
CONFERENCE _____ 9:30 a.m.

DEFENDANT(S).

TRIAL DATE _____ 10:00 a.m.

ALL COUNSEL MUST STRICTLY ADHERE TO THE TIME DEADLINES AND MEET AND CONFER REQUIREMENTS SET FORTH IN THIS ORDER OR SANCTIONS MAY BE IMPOSED.

Lead trial counsel shall attend the Final Status Conference ("FSC") and is responsible for compliance with all orders herein. All documents referred to in this order must be filed electronically unless the filer is self-represented or has an order exempting the filer from the mandatory filing requirements. Courtesy copies shall be lodged in Department 69.

A. FINAL STATUS CONFERENCE ORDERS PURSUANT TO THE CALIFORNIA CODE OF CIVIL PROCEDURE, THE CALIFORNIA RULES OF COURT AND THE LOCAL RULES OF THE LOS ANGELES SUPERIOR COURT.

1. PRETRIAL REPORT. File and Lodge 5 court days before FSC.

Each counsel shall prepare a written pretrial report, including the following items and serve and file the report 5 court days prior to the FSC:

- a. Specification of the precise causes of action and affirmative defenses which are to be tried and specification of those which are to be dismissed.
- b. Stipulations as to ultimate facts and issues. Counsel must meet and confer in an attempt to reach such stipulations.
- c. Specification of all evidentiary issues expected to be raised at trial and points and authorities in connection with each party's position thereon.
- d. Time estimate of opening statement.

2. **JURY STATEMENT. File and Lodge 5 court days before FSC.**

Counsel shall meet and confer to prepare a joint written statement of the case suitable to be read to the jury and shall lodge said statement 5 court days prior to the FSC. (See LASC Rules 3.25(g)(4); 3.73.)

3. **VOIR DIRE.**

The court conducts the initial Voir Dire of prospective jurors. The parties shall, five court days prior to the FSC, serve and file proposed Voir Dire questions for the court. The court will also permit counsel to conduct reasonable Voir Dire not designed to precondition or indoctrinate the jury, nor may the jurors be questioned about the pleadings or the applicable law. (CCP § 222.5; CRC 3.1540; LASC Rule 3.50.)

4. **WITNESS LIST. File and Lodge 5 court days before FSC.**

Counsel shall prepare, exchange and lodge a complete **witness list** including proffers of anticipated testimony and estimated length of direct examination of each witness. (LASC Rule 3.25(g)(5).)

5. **EXHIBIT LIST. File and Lodge 5 court days before FSC.**

Counsel shall prepare, exchange and lodge a complete **exhibit list** noting stipulations regarding the admissibility of exhibits and regarding waiver of foundation and/or authentication of exhibits. (LASC Rules 3.25(g)(6), 3.52, 3.53.) Place exhibits in **binders**, three-hole punched, tabbed and paginated. Two complete sets of exhibits shall be lodged: one for the court and one for the witnesses.

Counsel shall meet and confer to: (i) exchange not only exhibit lists, but also to exchange exhibits and (ii) to stipulate, when possible, to the admissibility of exhibits and to waive foundation and/or authentication of exhibits.

6. **DEPOSITIONS, INTERROGATORIES, REQUESTS FOR ADMISSION.**

Portions of depositions, interrogatories, and/or requests for admission, sought to be introduced at trial, shall be extracted and marked as exhibits. (CCP 2025.620; LASC Rule 3.158.)

7. **JURY INSTRUCTIONS. File and Lodge 5 court days before FSC.**

Counsel shall meet and confer to prepare: (a) the jointly requested jury instructions; and (b) all other requested jury instructions, and all objections thereto. All jointly requested jury instructions and other jury instructions, with objections thereto, shall be lodged 5 days prior to the FSC in the format set forth below (see LASC Rules 3.25(g)(7), 3.170, 3.171):

- a. The first set – jointly requested jury instructions – shall be initialed by counsel for all parties and shall be attached loosely at the top with the clip or acco-fastener, and not stapled, so they may be taken apart easily.
- b. The parties may separately file separate special jury instructions which are objected to. These jury instructions, and with the opposing party's objections immediately following, shall be attached loosely at the top with a clip or acco-fastener, and not stapled, so they may be taken apart easily.

Standard Judicial Council of California Civil instructions shall be used with all blanks filled in and inappropriate brackets stricken.

TRIAL COUNSEL MUST SUBMIT TYPED JURY INSTRUCTIONS ON PERFORATED PAPER. ALL TITLES MUST BE ABOVE THE PERFORATION.

8. VERDICT FORM. File and Lodge 5 court days before FSC.

Counsel shall meet and confer to prepare a JOINT General Verdict Form to be presented to the jury. (CACI VF-5001.)

B. PRETRIAL MOTIONS, INCLUDING BUT NOT LIMITED TO MOTIONS IN LIMINE.

Counsel shall comply with LASC Rule 3.25(f)(2):

The parties must file and serve any trial preparation motions and dispositive motions ... including motions in limine or bifurcation motions, **with timely statutory notice** so as to be heard on the day of this final status conference. At this conference, the court will also consider, inter alia, major evidentiary issues and special verdict issues.

The timeliness of all **motions in limine** shall be determined according to the notice requirements set forth in CCP § 1005(b) and as increased in the event of service by mail, express mail, overnight delivery, and facsimile transmission pursuant to CCP § 1005(b) and § 1013. Such motions shall be calendared for hearing at the time of day of the FSC. **Counsel must refer to LASC Rule 3.57 regarding motion in limine requirements.**

C. LITIGATION CONDUCT. Counsel are ordered to follow guidelines of LASC Rule 3.26 and Appendix 3.A.

D. SANCTIONS. Counsel are referred to LASC Rule 3.10, regarding sanctions for failure to comply with these rules and to rule 3.25(f)(i), which provides that the failure to exchange and file items (A) 2, 4, 5, and 7 above, may result in not being able to call witnesses, present exhibits at trial or have a jury trial.

DATED: _____

JUDGE WILLIAM F. FAHEY