

**DEPARTMENT 66  
UNLAWFUL DETAINERS  
COURTROOM INFORMATION**

**Judge:** Hon. Marisa Hernández-Stern

**Judicial Assistant:** Sherron Lynch

**Deputy:** Deputy J. Barba

**Location:** Stanley Mosk Courthouse  
111 North Hill Street, Department 66  
Room 633 (6th Floor) Los Angeles, California 90012

**LACourtConnect:** <https://my.lacourt.org/laccwelcome>  
Parties appearing remotely are expected to appear via video when the matter is before the Court.

**Courtroom Hours:** Monday through Friday (except legal holidays)  
8:30 a.m. – 12 p.m.  
1:30 p.m. – 4:30 p.m.  
Closed for lunch: 12 p.m. – 1:30 p.m.

**Telephone Number:** (213) 633-5866

**Telephone Hours:** 8:30 a.m. – 12 p.m.  
1:30 p.m. – 3:30 p.m.

**INTERPRETERS**

Court-certified language interpreters are provided to limited English-speaking litigants free of charge. When presenting your case in court, a court-certified language interpreter must be used. A Spanish-language interpreter is available daily in the department. For other language needs (e.g. Mandarin, Korean, Russian, Armenian, etc.) please make a request **before** the date of your hearing, preferably at least three court days, via the Court’s website at: [https://www.lacourt.org/generalinfo/courtinterpreter/GI\\_IN002.aspx](https://www.lacourt.org/generalinfo/courtinterpreter/GI_IN002.aspx).

**ADA: ACCESS INFORMATION FOR PERSONS WITH DISABILITIES**

For information regarding the Court’s compliance with the Americans with Disabilities Act and requests for accommodation, please visit: <https://www.lacourt.org/ada/adahome.aspx>. The following is the contact information for the ADA liaison for the Stanley Mosk Courthouse: (213) 830-0817 and [ADACoordinator@lacourt.org](mailto:ADACoordinator@lacourt.org).

Please visit <https://www.lacourt.org/ada/facilities/LA> for information regarding ADA Access Information for Stanley Mosk Courthouse.

**COURT REPORTERS & RECORDED PROCEEDINGS**

All limited civil proceedings will be electronically recorded by the Court to make the official verbatim record of proceedings as provided by California Government Code § 69957 and California Rules of Court Rules 2.952 and 2.956(c).

## **FILINGS**

All filings must be made electronically, unless a party is a self-represented litigant or otherwise exempt from mandatory electronic filings requirements. All documents must be electronically filed with the court pursuant to the General Order regarding Mandatory Filing for Civil. Documents may not be filed directly in the department.

All parties must also serve a copy of any document(s) filed with the court to the party's counsel of record or the party directly if the party is self-represented.

## **LAW & MOTION HEARINGS**

Regularly noticed motions (e.g. discovery motions, motions for summary judgment, motions for attorney's fees) are heard on Mondays at 1:30 p.m. Hearing dates must be reserved before filing the motion. Reservations may be made by calling the calendar clerk at (213) 633-5866 between 8:30 a.m. – 12 p.m. and 1:30 p.m. – 3:30 p.m.

## **EX PARTE APPLICATIONS**

Pursuant to the Fifth Amended Standing Order (effective June 1, 2021), ex parte applications should be noticed for 1:30 p.m. in Department 66. Unless a party is self-represented or otherwise exempt from electronic filing, all ex parte applications and supporting papers must be electronically filed by 10 a.m. the day *before* the ex parte hearing, as required by California Rules of Court, Rule 3.1204.

Self-represented parties may file an ex parte application and supporting papers by 11 a.m. the same day as hearing for 1:30 p.m.

Absent good cause, ex parte notice must be given by 10 a.m. on the court day before the hearing as required by California Rules of Court, Rule 3.1204, a copy of which follows this informational sheet.

**A party seeking ex parte relief must provide an affirmative showing of “irreparable harm, immediate danger, or any other statutory basis for granting relief ex parte” (Cal. Rules of Court, Rule 3.1202 (c). Please ensure that you have a proper basis to seek the requested relief.**

## **PROPOSED ORDERS**

All noticed motions must be accompanied by a proposed order. Proposed orders lodged with the Court should be separate documents and must **not** include the proof of service.

## **SETTLEMENT AND MEDIATION SERVICES**

The Court ***strongly*** encourages the parties to discuss settlement. Subject to availability, the Court schedules Mandatory Settlement Conferences for parties seeking to seriously explore settlement. Mandatory Settlement Conferences require in-person attendance by all parties. Remote attendance is not permitted. More information regarding Alternative Dispute Resolution can be found here: <https://www.lacourt.org/adr/programs.html?tab=ud>.

## **CLERK'S OFFICE AND COURT SUPPORT SERVICES**

If a self-represented litigant is filing documents, please go to Clerk's Office Room 102 on the 1st floor, to file documents. Court Support Services for Stanley Mosk can be reached at (213) 830-0800. All documents must be filed with the Clerk's Office. Department 66 will not accept any filings directly.

**For Self-Help Services, call the Self-Help Center at (213) 830-0845.**