

SUPERIOR COURT OF THE STATE OF CALIFORNIA, COUNTY OF LOS ANGELES

GENERAL ORDER RE: VIEWING/COPYING OF TRAFFIC CITATIONS

It is the purpose and intent of the Court in issuing this General Order to: allocate resources in a manner that promotes access to justice for all members of the public, maximize the use of judicial and other resources, increase efficiency in court operations, and enhance service to the public by ensuring that all members of the public have equal access to the courts.

The Court issues this order as a means to achieve fairness for all members of the public at a time of unprecedented budget cuts, staff reductions, and reallocation of resources that makes it increasingly difficult to accommodate all requests to view court files, particularly bulk requests.

The Court hereby orders:

I. SINGLE TRAFFIC CITATIONS.

- A. Any person may inspect or request a copy of a traffic citation issued to him or her, at no cost to the individual.
- B. Any person may inspect or request a copy of a traffic citation issued to another person, provided that only a single traffic citation may be inspected or copied at a time. A copy charge of \$0.50 per page applies.

II. BULK REQUESTS.

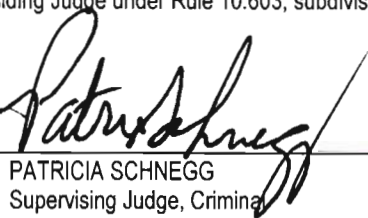
- A. Any person may inspect or request a copy of traffic citations issued to others, in bulk, subject to the following:
  - i. A bulk request is defined as a request to inspect or copy more than one traffic citation issued to another person or persons.
  - ii. A bulk request to inspect or copy traffic citations will be accommodated, subject to the availability of resources and subject to reasonable restrictions imposed by the clerk's office. It is the intent of this order that preference be given to requests to inspect or copy single traffic citations.
- B. No person or entity may inspect or copy more than ten (10) citations at any one time, and then only up to a maximum daily limit of one hundred (100) citations per day. The clerk's office shall take reasonable measures to ensure that all citations are accounted for properly. No person may inspect or request copies of any additional citations until all prior citations being inspected or copied have been returned.
- C. No person is permitted to inspect or copy traffic citations at a location other than in the public area of the clerk's office.

III. POSTING. This Order shall be posted in each courthouse that processes traffic citations, and on the Court's website.

This order is issued pursuant to delegation of authority from the Presiding Judge under Rule 10.603, subdivisions (a) and (d), of the California Rules of Court.

IT IS SO ORDERED, on August 30, 2012.



  
PATRICIA SCHNEGG  
Supervising Judge, Criminal