



**SUPERIOR COURT OF CALIFORNIA, LOS ANGELES  
INDEPENDENT CONTRACT COURT INTERPRETER INFORMATION SHEET**

**RETURN VIA EMAIL TO [LASclerical@lacourt.org](mailto:LASclerical@lacourt.org).**

**PERSONAL DATA (PLEASE PRINT OR TYPE. DO NOT USE RED INK)**

**LAST NAME:** \_\_\_\_\_

**HOME PHONE #** \_\_\_\_\_

**FIRST NAME:** \_\_\_\_\_

**BUSINESS PHONE #** \_\_\_\_\_

**MR./MS.** \_\_\_\_\_

**PAGER #** \_\_\_\_\_

**OTHER NAMES USED:** \_\_\_\_\_

**CELLULAR #** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**FAX #** \_\_\_\_\_

**CITY & ZIP CODE:** \_\_\_\_\_

**SOCIAL SECURITY #** \_\_\_\_\_

**EMPLOYEE IDENTIFICATION NUMBER** \_\_\_\_\_

**E-MAIL** \_\_\_\_\_

**ARE YOU A CITIZEN OF THE UNITED STATES? .....**  **YES**  **NO**  
**IF ANSWER IS NO, DO YOU HAVE THE RIGHT TO WORK IN THE UNITED STATES?.....**  **YES**  **NO**

**HAVE YOU, AS AN ADULT, EVER BEEN CONVICTED OF A CRIME, FINED,(EXCLUDING PARKING CITATIONS AND MINOR TRAFFIC OFFENSES) PLACED ON PROBATION OR GIVEN A SUSPENDED SENTENCE IN ANY COURT OF LAW OR MILITARY COURT? (DO NOT INCLUDE JUVENILE OFFENSES IF THE RECORD HAS SUBSEQUENTLY BEEN SEALED BY COURT ORDER.).....**  **YES**  **NO**

**(PLEASE NOTE: A CONVICTION IS NOT AN AUTOMATIC BAR TO CONTRACT, EACH CASE IS CONSIDERED ON AN INDIVIDUAL BASIS.)**

**HAVE YOU EVER BEEN FIRED OR ASKED TO RESIGN?.....**  **YES**  **NO** **IF YES, PLEASE ATTACH EXPLANATION.**

**LIST LANGUAGES YOU INTERPRET IN ORDER OF FLUENCY (#1 BEING STRONGEST):**

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_ 4. \_\_\_\_\_

**STATE COURT CERTIFICATION NUMBER & DATE COURT CERTIFIED** \_\_\_\_\_

**AND/OR**

**STATE COURT REGISTRATION NUMBER & DATE COURT REGISTERED** \_\_\_\_\_

**EDUCATION:**

**HIGH SCHOOL GRADUATE.....** **YES**  **NO** **NAME/LOCATION OF SCHOOL:** \_\_\_\_\_

**COLLEGE GRADUATE.....** **YES**  **NO** **NAME /LOCATION OF SCHOOL. IF NO, HOW MANY YEARS ATTENDED, IF ANY?**

**LIST ALL DEGREES AND COURSES OF STUDY/MAJOR:**

**INTERPRETER OR TRANSLATOR EXPERIENCE. LIST ALL EXPERIENCE YOU HAVE HAD EITHER AS AN EMPLOYEE OR AS AN INDEPENDENT CONTRACTOR. IF MORE SPACE IS NEEDED, PLEASE ATTACH A SEPARATE SHEET.**

**DO YOU GIVE PERMISSION FOR US TO CONTACT YOUR CURRENT AND PREVIOUS EMPLOYER/CLIENT?.....**  **YES**  **NO**

**EXPERIENCE: COMPLETE ALL SECTIONS REGARDLESS OF WHETHER OR NOT YOU ATTACH A RESUME. BEGIN WITH YOUR MOST RECENT JOB THEN LIST SEPARATELY THE TITLE FOR ALL JOBS, VOLUNTEER EXPERIENCE, AND ANY PERIOD OF UNEMPLOYMENT IN THE LAST TEN YEARS. IF ADDITIONAL SPACE IS NEEDED, PLEASE ATTACH A SECOND SHEET.**

<b>NAME OF EMPLOYER/CLIENT:</b>		<b>EMPLOYER/CLIENT ADDRESS:</b>	
<b>POSITION TITLE:</b>		<b>DESCRIPTION OF DUTIES:</b>	
<b>DATES EMPLOYED: FROM:</b>	<b>TO:</b>		
<b>HOURS PER WEEK:</b>	<b>TOTAL MONTHS:</b>		
<b>CURRENT SALARY/RATE:</b>	<b>PART TIME</b> <input type="checkbox"/> <b>FULL TIME</b> <input type="checkbox"/>	<b>EMPLOYEE</b> <input type="checkbox"/> <b>INDEPENDENT CONTRACTOR</b> <input type="checkbox"/>	
<b>REASON FOR LEAVING:</b>		<b>NUMBER SUPERVISED:</b>	
<b>WORK LOCATION/DIVISION:</b>		<b>NAME OF SUPERVISOR:</b>	<b>PHONE:</b>
<b>NAME OF EMPLOYER/CLIENT:</b>		<b>EMPLOYER/CLIENT ADDRESS:</b>	
<b>POSITION TITLE:</b>		<b>DESCRIPTION OF DUTIES:</b>	
<b>DATES EMPLOYED: FROM:</b>	<b>TO:</b>		
<b>HOURS PER WEEK:</b>	<b>TOTAL MONTHS:</b>		
<b>CURRENT SALARY/RATE:</b>	<b>PART TIME</b> <input type="checkbox"/> <b>FULL TIME</b> <input type="checkbox"/>	<b>EMPLOYEE</b> <input type="checkbox"/> <b>INDEPENDENT CONTRACTOR</b> <input type="checkbox"/>	
<b>REASON FOR LEAVING:</b>		<b>NUMBER SUPERVISED:</b>	
<b>WORK LOCATION/DIVISION:</b>		<b>NAME OF SUPERVISOR:</b>	<b>PHONE:</b>
<b>NAME OF EMPLOYER/CLIENT:</b>		<b>EMPLOYER/CLIENT ADDRESS:</b>	
<b>POSITION TITLE:</b>		<b>DESCRIPTION OF DUTIES:</b>	
<b>DATES EMPLOYED: FROM:</b>	<b>TO:</b>		
<b>HOURS PER WEEK:</b>	<b>TOTAL MONTHS:</b>		
<b>CURRENT SALARY/RATE:</b>	<b>PART TIME</b> <input type="checkbox"/> <b>FULL TIME</b> <input type="checkbox"/>	<b>EMPLOYEE</b> <input type="checkbox"/> <b>INDEPENDENT CONTRACTOR</b> <input type="checkbox"/>	
<b>REASON FOR LEAVING:</b>		<b>NUMBER SUPERVISED:</b>	
<b>WORK LOCATION/DIVISION:</b>		<b>NAME OF SUPERVISOR:</b>	<b>PHONE:</b>

**I ACKNOWLEDGE THAT THE FOREGOING INFORMATION IS BEING REQUESTED BECAUSE I HAVE EXPRESSED AN INTEREST IN CONTRACTING WITH THE SUPERIOR COURT OF CALIFORNIA, LOS ANGELES TO PROVIDE INTERPRETER OR TRANSLATOR SERVICES AS AN INDEPENDENT CONTRACTOR.**

**I HEREBY CERTIFY THAT ALL STATEMENTS MADE ON OR IN CONNECTION WITH THIS APPLICATION ARE TRUE TO THE BEST OF MY KNOWLEDGE AND BELIEF, AND I UNDERSTAND AND AGREE THAT ANY MISSTATEMENT OR OMISSION OF MATERIAL FACT MAY CAUSE IMMEDIATE TERMINATION OF MY CONTRACT WITH THE SUPERIOR COURT OF CALIFORNIA, LOS ANGELES.**

**MY SIGNATURE AFFIRMS THAT ALL INFORMATION ON THIS APPLICATION IS TRUE TO THE BEST OF MY KNOWLEDGE, FURTHER, I AUTHORIZE ALL EMPLOYERS/CLIENTS AND INSTITUTIONS TO RELEASE CONFIDENTIAL INFORMATION CONCERNING MY CONTRACT WITH THE SUPERIOR COURT OF CALIFORNIA, LOS ANGELES.**

**SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_**

**DO NOT WRITE IN THIS BOX**

**DATE: \_\_\_\_\_ COMMENTS: \_\_\_\_\_**