

NAME, ADDRESS, AND TELEPHONE NUMBER OF PARTY:	RESERVED FOR CLERK'S FILE STAMP
<b>SUPERIOR COURT OF CALIFORNIA, COUNTY OF LOS ANGELES</b>	
COURTHOUSE ADDRESS:	
PLAINTIFF:	
DEFENDANT:	
<b>APPLICATION AND ORDER FOR TRANSFER (SMALL CLAIMS)</b>	CASE NUMBER:

**TO THE CLERK OF THE ABOVE-NAMED COURT:**

The small claims case is currently set as follows:			
Date: _____	Time: _____	<input type="checkbox"/> a.m. <input type="checkbox"/> p.m.	Department: _____ Room: _____

1. Defendant(s): \_\_\_\_\_ applies for an order under the provisions of Section 116.390 of the Code of Civil Procedure to transfer the above-entitled matter to the court named below.
  
2. The defendant has commenced a civil lawsuit against the plaintiff as follows:  
 Department: \_\_\_\_\_  
 Case Number: \_\_\_\_\_  
 Date of Filing: \_\_\_\_\_
  
3. A true copy of the complaint is attached hereto and incorporated herein by reference.

**Important Notice:**

The defendant understands that unless he/she is otherwise notified by the court, that he/she must appear in the small claims court for the date and time the case has been scheduled.

I declare under penalty of perjury under the laws of the State of California that the information above is true and correct.

\_\_\_\_\_ Date                      \_\_\_\_\_ Type or Printed Name                      \_\_\_\_\_ Signature of Defendant or Defendant's Attorney

**ORDER**

Pursuant to the Code of Civil Procedure section 116.390(c), it is ordered that the small claims case be transferred to the following court:

Department: \_\_\_\_\_ Courthouse: \_\_\_\_\_ District: \_\_\_\_\_

Date: \_\_\_\_\_ Signature: \_\_\_\_\_  
Judicial Officer