

NAME, ADDRESS, AND TELEPHONE NUMBER OF ATTORNEY OR PARTY WITHOUT ATTORNEY:	STATE BAR NUMBER	Reserved for Clerk's File Stamp
ATTORNEY FOR (Name):		
<b>SUPERIOR COURT OF CALIFORNIA, COUNTY OF LOS ANGELES</b>		
COURTHOUSE ADDRESS:		
PLAINTIFF:		
DEFENDANT:		
<b>COMPLIANCE WITH STANDING ORDER FOR LIMITED          JURISDICTION UNLAWFUL DETAINER [EVICITION] JURY TRIAL          READINESS</b> <input type="checkbox"/> <b>JOINT</b> <input type="checkbox"/> <b>PROPOSED</b>		CASE NUMBER:

This form is intended for use only in Unlawful Detainer [Eviction] Jury Trials. The Unlawful Detainer Standing Order requires plaintiffs and defendants to meet and confer and jointly provide, in a three-ring binder with a Table of Contents that includes: Copies of the Current Operative Pleadings (including Operative Complaint and Answer); Joint Statement of the Case; Motions in Limine, if any; Joint Witness List; Joint Exhibit List; Edited Proposed Printed Joint Jury Instructions; and Edited Joint Verdict Forms. If a party fails or refuses to meet and confer, the other party or parties shall prepare and bring to trial the foregoing matters labeled as “[**Proposed**] **Joint Documents.**” This form is intended to facilitate Court ordered **joint** preparation and submission of the required information to the Court; however, the Judge will determine compliance with the Standing Order.

Parties may choose to fill out the appropriate sections of this form to satisfy the requirements of the Standing Order or provide their own information in compliance with the Standing Order.

**TO EACH PARTY AND TO THE ATTORNEY OF RECORD FOR EACH PARTY:**

1. The following must be completed, referenced by tab dividers to match the table of contents and submitted in a three-ring binder to the Court. This information is necessary for you to proceed to jury trial.
  - a. Copies of the Current Operative Pleadings (including operative complaint and answer)
  - b. Joint Statement of the Case
  - c. Motions in Limine (if any)
  - d. Joint Witness List
  - e. Joint Exhibit List
  - f. Edited Printed Joint Proposed Jury Instructions
  - g. Edited Printed Joint Proposed Verdict Form(s)





SHORT TITLE:	CASE NUMBER:
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**4. JOINT EXHIBIT LIST**

The joint exhibit list must include all of the exhibits of all parties. If there are more than five (5) exhibits, the exhibits must be placed in a three-ring binder with a table of contents, numbered appropriately, and three copies made for the Court, Plaintiff, and Defendant. Each photo and each receipt must be separately listed. [See LASC Local Rules 3.52 and 3.53]

<b>PLAINTIFF</b>			
Number	Identified	Admitted	DESCRIPTION
1			
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3			
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See attachment

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**4. JOINT EXHIBIT LIST (continued)**

The joint exhibit list must include all of the exhibits of all parties. If there are more than five (5) exhibits, the exhibits must be placed in a three-ring binder with a table of contents, numbered appropriately, and three copies made for the Court, Plaintiff, and Defendant. Each photo and each receipt must be separately listed. [See LASC Local Rules 3.52 and 3.53]

<b>DEFENDANT</b>			
Number	Identified	Admitted	DESCRIPTION
101			
102			
103			
104			
105			
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See attachment

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**5. JOINT LIST OF JURY INSTRUCTIONS**

Before being sent out for trial, the parties must prepare and review a list of proposed jury instructions offered jointly and offered by only one side. The attached list of California Civil Jury Instructions (CACI) instructions may be used to determine agreed upon and disputed instructions. This list of jury instructions is designed to assist you in preparation for your jury trial. It is not considered to be a complete list of possible instructions and should not replace your own research in this matter. Please ensure that you review the California Civil Jury Instructions (CACI) to ensure that you provide all the instructions you need for trial.

**IMPORTANT**

**You must also provide a PRINTED and edited copy, separated by dividers in the three-ring binder, of agreed and disagreed jury instructions and special jury instructions. Special jury instructions require that party provide a written explanation for the legal basis for that instruction.**

JOINT (AGREED)	PLAINTIFF PROPOSED (DEFENDANT OBJECTS)	DEFENDANT PROPOSED (PLAINTIFF OBJECTS)	SPECIAL INSTRUCTION (ATTACHED SEPARATELY)	CACI NUMBER	JURY INSTRUCTION (READ TO THE JURY)
<b>PRETRIAL</b>					
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	100	Preliminary Admonitions
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	101	Overview of Trial
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	102	Taking Notes During Trial
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	103	Multiple Parties
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	104	Nonperson Party
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	105	Insurance
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	106	Evidence
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	107	Witnesses
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	108	Duty to Abide by Translation Provided in Court
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	109	Removal of Claims or Parties
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	110	Service Provider for Juror with Disability
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	111	Instruction to Alternate Jurors
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	112	Questions From Jurors

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JOINT (AGREED)	PLAINTIFF PROPOSED (DEFENDANT OBJECTS)	DEFENDANT PROPOSED (PLAINTIFF OBJECTS)	SPECIAL INSTRUCTION (ATTACHED SEPARATELY)	CACI NUMBER	JURY INSTRUCTION (READ TO THE JURY)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	113	Bias
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	114	Bench Conferences and Conferences in Chambers
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	115	“Class Action” Defined (Plaintiff Class)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	116	Why Electronic Communications and Research Are Prohibited
<b>EVIDENCE</b>					
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	200	Obligation to Prove – More Likely True Than Not True
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	201	Highly Probable – Clear and Convincing Proof
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	202	Direct and Indirect Evidence
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	203	Party having Power to Produce Better Evidence
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	204	Willful Suppression of Evidence
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	205	Failure to Explain or Deny Evidence
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	206	Evidence Admitted for Limited Purpose
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	207	Evidence Applicable to One Party
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	208	Deposition as Substantive Evidence
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	209	Use of Interrogatories of a Party
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	210	Requests for Admissions
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	211	Prior Conviction of a Felony
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	212	Statements of a Party Opponents
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	213	Adoptive Admissions
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	215	Exercise of a Communication Privilege
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	216	Exercise of Right Not to Incriminate Oneself (Evid. Code, § 913)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	217	Evidence of Settlement
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	218	Statements Made to Physician (Previously Existing Condition)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	219	Expert Witness Testimony
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	220	Experts – Questions Containing Assumed Facts
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	221	Conflicting Expert Testimony
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	222	Evidence of Sliding-Scale Settlement

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JOINT (AGREED)	PLAINTIFF PROPOSED (DEFENDANT OBJECTS)	DEFENDANT PROPOSED (PLAINTIFF OBJECTS)	SPECIAL INSTRUCTION (ATTACHED SEPARATELY)	CACI NUMBER	JURY INSTRUCTION (READ TO THE JURY)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	223	Opinion Testimony of Lay Witness
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	224	Testimony of Child
<b>UNLAWFUL DETAINER</b>					
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	4300	Introductory Instruction
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	4301	Expiration of Fixed-Term Tenancy – Essential Factual Elements
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	4302	Termination for Failure to Pay Rent – Essential Factual Elements
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	4303	Sufficiency and Service of Notice of Termination for Failure to Pay Rent
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	4304	Termination for Violation of Terms of Lease/Agreement – Essential Factual Elements
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	4305	Sufficiency and Service of Notice of Termination for Violation of Terms of Agreement
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	4306	Termination of Month to Month Tenancy – Essential Factual Elements
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	4307	Sufficiency and Service of Notice of Termination of Month-to-Month Tenancy
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	4308	Termination for Nuisance or Unlawful Use – Essential Factual Elements (Code Civ. Proc., § 1161(4))
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	4309	Sufficiency and Service of Notice of Termination for Nuisance or Unlawful Use
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	4320	Affirmative Defense – Implied Warranty of Habitability
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	4321	Affirmative Defense – Retaliatory Eviction – Tenant’s Complaint (Civ. Code, § 1942.5)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	4322	Affirmative Defense – Retaliatory Eviction – Engaging in Legally Protected Activity (Civ. Code, § 1942.5(c))
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	4323	Affirmative Defense – Discriminatory Eviction (Unruh Act)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	4324	Affirmative Defense – Waiver by Acceptance of Rent
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	4325	Affirmative Defense – Failure to Comply With Rent Control Ordinance
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	4326	Affirmative Defense – Repair and Deduct



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JOINT (AGREED)	PLAINTIFF PROPOSED (DEFENDANT OBJECTS)	DEFENDANT PROPOSED (PLAINTIFF OBJECTS)	SPECIAL INSTRUCTION (ATTACHED SEPARATELY)	CACI NUMBER	JURY INSTRUCTION (READ TO THE JURY)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	4327	Affirmative Defense – Landlord’s Refusal of Rent
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	4328	Affirmative Defense – Tenant Was Victim of Domestic Violence, Sexual Assault, Stalking, or Elder/Dependent Adult Abuse (Code Civ. Proc., § 1161.3)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	4340	Damages for Reasonable Rental Value
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	4341	Statutory Damages on Showing of Malice (Code Civ. Proc., § 1174(b))
<b>CONCLUDING INSTRUCTIONS</b>					
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	5000	Duties of the Judge and Jury
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	5001	Insurance
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	5002	Evidence
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	5003	Witnesses
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	5004	Service Provider for Juror With a Disability
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	5005	Multiple Parties
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	5006	Nonperson Party
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	5007	Removal of Claims or Parties and Remaining Claims and Parties
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	5008	Duty to Abide by Translation Provided in Court
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	5009	Predeliberation Instructions
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	5010	Taking Notes During Trial
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	5011	Reading Back of Trial Testimony in Jury Room
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	5012	Introduction to Special Verdict Form
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	5013	Deadlocked Jury Admonition
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	5014	Substitution of Alternate Juror
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	5015	Instruction to Alternate Jurors on Submission of Case to Jury

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JOINT (AGREED)	PLAINTIFF PROPOSED (DEFENDANT OBJECTS)	DEFENDANT PROPOSED (PLAINTIFF OBJECTS)	SPECIAL INSTRUCTION (ATTACHED SEPARATELY)	CACI NUMBER	JURY INSTRUCTION (READ TO THE JURY)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	5016	Judge’s Commenting on Evidence
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	5017	Polling the Jury
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	5018	Audio or Video Recording and Transcript
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	5019	Questions from Jurors
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	5020	Demonstrative Evidence
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	5090	Final Instruction on Discharge of Jury
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

If you have any edited special instructions to go to the jury, please print and provide as an attachment.

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**6. VERDICT FORMS – GENERAL AND SPECIAL**

Proposed general and special verdict forms must be prepared by the parties before the case will be sent out for trial. This list of verdict forms is designed to assist you in preparation for your jury trial. It is not a complete list of possible verdicts and should not replace your own research in this matter. Please ensure that you review the California Civil Jury Instructions (CACI) to ensure that you provide the verdict forms you need for trial.

**IMPORTANT**

**You must also provide a PRINTED and edited copy of the verdict form(s).**

JOINT (AGREED)	PLAINTIFF PROPOSED (DEFENDANT OBJECTS)	DEFENDANT PROPOSED (PLAINTIFF OBJECTS)	SPECIAL VERDICT (ATTACHED SEPARATELY)	CACI NUMBER	VERDICT FORM (GIVEN TO JURY)
<b>GENERAL</b>					
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	5000 VF	General Verdict Form – Single Plaintiff – Single Defendant – Single Cause of Action
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	5001 VF	General Verdict Form – Single Plaintiff – Single Defendant – Multiple Causes of Action
<b>UNLAWFUL DETAINER</b>					
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	4300 VF	Termination Due to Failure to Pay Rent
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	4301 VF	Termination Due to Failure to Pay Rent – Affirmative Defense – Breach of Implied Warranty of Habitability
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	4302 VF	Termination Due to Violation of Terms of Lease/Agreement

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**TO THE COURT**

Parties announce that they have met and conferred, are ready for jury trial, and are in compliance with the Court's Standing Order.

\_\_\_\_\_  
Date: (Type or Print Name)

\_\_\_\_\_  
 Plaintiff  Attorney for Plaintiff

\_\_\_\_\_  
Date: (Type or Print Name)

\_\_\_\_\_  
 Defendant  Attorney for Defendant

\_\_\_\_\_  
Date: (Type or Print Name)

\_\_\_\_\_  
Attorney For \_\_\_\_\_

\_\_\_\_\_  
Date: (Type or Print Name)

\_\_\_\_\_  
Attorney For \_\_\_\_\_