

CODING GUIDE

SERVICE CODE AND DESCRIPTION* ATTORNEYS	UNIT OF MEASURE*	SERVICE CODE AND DESCRIPTION* EXAMINATION EXPERTS	UNIT OF MEASURE*
NON-COURT SERVICES			
RS RESEARCH	HRS	TR TRAVEL TIME	HRS
TR TRAVEL TIME	HRS	CR COURT TESTIMONY	HRS
IN INVENTORY	HRS	ER EXAMINE REPORT/EVIDENCE	HRS
WJ WAITING TIME - JA JAIL	HRS	AC ATTORNEY CONFERENCE	HRS
CN CONFERENCE	HRS	RR REVIEW RECORDS	HRS
PR PREPARATION	HRS	PR PREPARATION	HRS
IV INVESTIGATION	HRS	RW REPORT (WRITTEN)	RPT
NC MISC. NON-COURT PROCEEDINGS	HRS		
DS DISCUSSION	HRS		
NON-TRIAL COURT SERVICES			
WC WAITING TIME-COURT	HRS		
AP ARRAIGNMENT & PLEA	HRS		
PE PRETRIAL	HRS		
CD CONTINUANCE	HRS		
BR BAIL REVIEW HEARING	HRS		
PV PROBATION VIOLATION HEARING	HRS		
MO MOTION HEARING	HRS		
PB PROBATION & SENTENCE HEARING	HRS		
CC CASE SETTLEMENT CONFERENCE	HRS		
PS POST SENTENCE	HRS		
BW BENCH-WARRANT PICK-UP	HRS		
DR DIVERSION RETURN	HRS		
DP DEPOSITIONS	HRS		
NT MISC. NON-TRIAL COURT PROCEEDINGS	HRS		
TRIAL SERVICES			
PH PRELIMINARY HEARINGS	HRS		
JT JURY TRIAL	HRS		
CT COURT TRIAL	HRS		
INVESTIGATORS			
TR TRAVEL TIME	HRS		
ET INTERVIEW EXPERTS	HRS		
ID INTERVIEW DEFENDANTS	HRS		
IW INTERVIEW WITNESSES	HRS		
WJ WAITING TIME-JAIL	HRS		
AC ATTORNEY CONFERENCE	HRS		
CN CONFERENCE	HRS		
EP EXAMINE EVIDENCE	HRS		
RF REVIEW CASE FILE	HRS		
IS INVESTIGATE SCENE	HRS		
PR PREPARATION	HRS		
CR COURT TESTIMONY	HRS		
ER EXAMINE REPORT/EVIDENCE	HRS		
RW REPORT (WRITTEN)	RPT		
EXPERT WITNESSES			
TR TRAVEL TIME	HRS		
CR COURT TESTIMONY	HRS		
ER EXAMINE REPORT/EVIDENCE	HRS		
RW REPORT (WRITTEN)	RPT		
TO TEST OTHER	TST		
NS NON-SPECIFIED LAB TEST	TST		
WJ WAITING TIME IN JAIL	HRS		
AC ATTORNEY CONFERENCE	HRS		
IN INTERVIEW	HRS		
CH CHAIN OF CUSTODY	HRS		
CN CONFERENCE	HRS		
RR REVIEW RECORD	HRS		
DOCTORS			
		TR TRAVEL TIME	HRS
		AC ATTORNEY CONFERENCE	HRS
		RR REVIEW RECORDS	HRS
		IN INTERVIEW	HRS
		PR PREPARATION	HRS
		WJ WAITING TIME-JAIL	HRS
		DI DRUG INFLUENCE-EVALUATION	HRS
		OC ON CALL STATUS	HRS
		CR COURT TESTIMONY	HRS
		EM EXAMINATION OF PATIENT	EXM
		PY PSYCHIATRIC EVALUATION	EXM
		FS TEST FIELD SOBRIETY	TST
		TO TEST-OTHER	TST
		RW REPORT (WRITTEN)	RPT
LABORATORIES			
		UC URINE COCAINE TEST	TST
		UO URINE OPIATE TEST	TST
		UP URINE PCP TEST	TST
		UA URINIE ALCOHOL	TST
		UQ URINE AMPHETAMINE, QUANT, TEST	TST
		UD URINE DRUG SCREEN	TST
		MS MARIJUANA SUBSTANCE TEST	TST
		PC PCP SUBSTANCE TEST	TST
		PL PCP LIQUID/SUMBTANCE TEST	TST
		PP PHP (PCP ANAL) LIQUID SUBSTANCE TEST	TST
		BS BLOOD ALCOHOL/SODIUM FLUORIDE TEST	TST
		BC BLOOD ALCOHOL/COCAINE TEST	TST
		BP BLOOD ALCOHOL/PCP TEST	TST
		NS NON-SPECIFIED LAB TEST	TST
		CR COURT TESTIMONY	HRS
		RR REVIEW RECORDS	HRS
		CH CHAIN OF CUSTODY	HRS
TRANSLATOR			
		TN TRANSLATOR	WORD
		TS TRANSCRIPT	MIN
COURT REPORTERS			
		TS TRANSCRIPT	RPT
INTERPRETER			
		IT INTERPRETATION	HRS

*Use only services codes listed under the headings for your appointee type, e.g. Laboratory, Expert Witness, Attorney.

UNITS OF MEASURE DESCRIBE THE ONLY ACCEPTABLE QUANTIFICATION OF SERVICE TO BE BILLED, e.g. SERVICE CODE "TR" (TRAVEL TIME) MUST BE BILLED BY THE HOUR. SERVICE CODE "EM" (EXAMINATION OF PATIENT) MUST BE BILLED ACCORDING TO THE NUMBER OF EXAMINATIONS PERFORMED.

