

FILED
Superior Court of California
County of Los Angeles

DEC 18 2017

Sherri R. Carter, Executive Officer/Clerk
By Stephanie Chung Deputy

**SUPERIOR COURT OF THE STATE OF CALIFORNIA
FOR THE COUNTY OF LOS ANGELES**

In re Los Angeles Superior Court Cases
First Amended Standing Order-Limited
Jurisdiction Unlawful Detainer (Eviction)
(UD) Cases Assigned to Designated District
Hub Locations

FIRST AMENDED STANDING ORDER

- Antelope Valley-North
- Chatsworth-North Valley
- Compton-South Central
- Inglewood-Southwest
- Long Beach-South
- Norwalk-Southeast
- Pasadena-Northeast
- Santa Monica-West
- Van Nuys-Northwest
- West Covina-East

TO EACH PARTY AND TO THE ATTORNEY OF RECORD FOR EACH PARTY:

PLEASE TAKE NOTICE that pursuant to the California Code of Civil Procedure [CCP], the California Rules of Court [CRC], and the Los Angeles County Court Rules [LASC Rules], the Court makes the following orders:

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SERVICE OF THIS ORDER

1 1. Each plaintiff is ordered to serve a copy of this Standing Order on each
2 defendant along with copies of the summons and complaint, and to file proof of this service
3 as mandated in this Order.
4

EARLY SETTLEMENT MEETING & MEDIATION OPPORTUNITIES

5 2. Each plaintiff is ordered to contact each defendant within ten days of service in
6 good faith to initiate settlement of the action. Such contact shall be made orally or in writing
7 with the objective of having the case dismissed within 60 days of its filing. It is the Court's
8 intent that, where possible, every effort should be made to keep settled cases from
9 becoming public as provided in CCP §1161.2(a)(1)(F) and (G). If the parties agree, the
10 Court will retain jurisdiction to enforce any settlement after dismissal. [CCP §664.6]
11

12 3. The Los Angeles County Department of Consumer Affairs offers mediation
13 services free of charge and mediations may be scheduled prior to trial by telephoning
14 (800) 593-8222 or going on-line at:

15 www.dcba.lacounty.gov/wps/portal/dca/main/home/mediation

SERVICE BY POSTING AND MAILING

16 4. Service of the summons and complaint on a named party by posting and
17 mailing may only be done after an order is obtained, based upon an affidavit of due
18 diligence. [CCP §415.45(a)] Such an order will not extend to unnamed or unknown
19 occupants.
20

ADDRESSES AND TELEPHONE NUMBERS

21 5. Absent good cause, each party must have an address and telephone number
22 listed on each document filed with the Court. [CRC 2.111 and 2.118]
23

LAW AND MOTION

24 6. All regularly noticed motions and demurrers will be heard on the court days
25 and at the time and location in the courtroom designated in Paragraph 20. Hearing dates
26 must be reserved by calling the calendar clerk as set forth in Paragraph 20 or obtaining a
27 date at the time the motion is filed. All motions should be filed in the rooms designated in
28

1 Paragraph 20 with respect to each UD Hub location.

2 7. If not served by personal delivery, the moving party must comply with the time
3 extensions for notice required by CCP §1013. The motion will not be heard otherwise.

4 8. Absent good cause, motions set on five days' notice should not be personally
5 served on the last day of the week preceding the hearing. [LASC Rule 3.26 and
6 Appendix 3.A(b)(1-4)]

7 9. A separate statement of undisputed or disputed facts is not required for
8 summary judgment motions. [CCP §437c(s) and §1170.7; CRC 3.1350(c) and 3.1351]
9 However, in cases with multiple parties, complicated evidentiary issues, or intricate legal
10 issues, the Court may continue the hearing and order the parties to file such statements.

11 **EX PARTE APPLICATIONS**

12 10. Ex parte applications will be heard Monday through Friday and at the times
13 and location in the courtroom designated in Paragraph 20. For ex parte hearings scheduled
14 at 1:30 p.m., all applications must be filed by 11 a.m. in the room listed for the UD Hub in
15 Paragraph 20. For ex parte hearings scheduled at 8:30 a.m., all applications must be filed
16 no later than 8:30 a.m. on the day of the hearing in the room listed for the UD Hub in
17 Paragraph 20. Ex parte applications shall have a separate application, a separate
18 declaration of ex parte notice, and a proposed order. Absent good cause, notice must be
19 given by 10:00 a.m. the day before the hearing as required by CRC 3.1204(c).

20 **JURY TRIAL DEMANDS AND FEES**

21 11. The right to a jury trial may be deemed waived unless it is timely requested.
22 [CCP §631(f)(4)] If one or more of the parties have demanded a jury trial, jury fees shall be
23 deposited no later than five days before trial. [CCP §631(b) and (c)(1)] Failure to pay the
24 required fee as required by law may result in a waiver of jury trial. [CCP §631(f)(5)]

25 12. With a timely qualifying fee waiver, the Court may waive juror fees and
26 expenses for those parties. Parties must complete and submit an official Fee Waiver
27 Request Form and Order [Judicial Council Forms FW-001 and FW-003] for consideration to
28 receive these services at no charge.

1 STIPULATIONS TO CONTINUE TRIAL

2 13. A trial will be postponed if all attorneys of record and/or the parties who have
3 appeared in the action stipulate in writing to the postponement. Such stipulated trial
4 continuance will not be limited to 30 days. Stipulations to continue trial must be filed 5 days
5 in advance or an appearance by at least one party will be necessary to continue the trial.

6 INTERPRETERS AND COURT REPORTERS

7 14. The Court will provide an interpreter for parties and witnesses at no charge.

8 15. Proceedings in Court will not be transcribed by a court reporter unless
9 supplied by a party to the action as permitted by LASC Rule 2.21.

10 JURY TRIALS AND COURT TRIALS

11 16. Parties to an unlawful detainer action must be ready to go to trial on the day of
12 trial.

13 Trial readiness-within the meaning of this Standing Order-is the ability to begin trying
14 a case forthwith or as directed by the Court. Accordingly, parties who appear on the day of
15 trial and are not ready to try their case, or parties who announce "trial-ready" but are not
16 prepared to immediately try a case, are not acting in compliance with this Standing Order,
17 regardless of whether the parties' attorneys are appearing on behalf of other litigants in
18 different actions on the same day. Misrepresentations of a case's trial readiness on the day
19 of trial is a violation of this Standing Order and may subject the offending party to the
20 imposition of monetary sanctions.

21 17. On the day of trial, parties should have with them all of the following:

- 22 i. Joint Statement of the Case;
- 23 ii. Motions in Limine, if any, which must be drafted in accordance with
24 LASC Rule 3.57 and served and filed;
- 25 iii. Joint Witness List disclosing the witnesses who will be called, what they
26 will testify to, whether an interpreter is needed, and how long their
27 testimony will take;
- 28 iv. Joint Exhibits in exhibit books, numbered appropriately, and a Joint

1 Exhibit List; [See LASC Rules 3.52 and 3.53]

2 v. If a jury trial, Joint Proposed Jury Instructions printed out for the Court;

3 and,

4 vi. If a jury trial, Joint Proposed Verdict Form(s) printed out for the Court.

5 To assist the parties, a UD Jury Trial Readiness packet (LACIV244) is available on the
6 Court's website, at:

7 www.lacourt.org/forms/unlawfuldetainer

8 18. If a party fails or refuses to meet and confer, the other party or parties shall
9 prepare and bring to trial the foregoing matters labeled as "[Proposed] Joint Documents."

10 19. Failure to provide any of the aforementioned documents in this Standing Order
11 on the trial date may cause a delay in the case being assigned to a trial court. Failure to
12 comply with any provision of this Standing Order without substantial justification may result
13 in monetary sanctions.

14 **FILING LOCATIONS AND HEARING TIMES**

15 20. Filing locations and general information for each District Hub location are set
16 forth below:

17 **1. ANTELOPE VALLEY COURTHOUSE**

18 Trial Department: Department A22

19 Law and Motion Heard: Monday and Wednesday at 8:30 a.m.

20 Ex Parte Applications Heard: Monday through Friday at 8:30 a.m.

21 Clerk's Office for Filing Documents: 1st Floor, Room 1000

22 Clerk's Office for Filing Law and Motion: 1st Floor, Room 1000

23 **2. CHATSWORTH COURTHOUSE**

24 Trial Department: Department F44

25 Law and Motion Heard: Monday and Wednesday at 8:30 a.m.

26 Ex Parte Applications Heard: Monday through Friday at 8:30 a.m.

27 Clerk's Office for Filing Documents: Room 1200

28 Clerk's Office for Filing Law and Motion: Room 1200

1 **3. COMPTON COURTHOUSE**

2 Trial Department: Department 7

3 Law and Motion Heard: Monday and Wednesday at 8:30 a.m.

4 Ex Parte Applications Heard: Monday through Friday at 8:30 a.m.

5 Clerk's Office for Filing Documents: Room 902

6 Clerk's Office for Filing Law and Motion: Room 902

7 **4. INGLEWOOD COURTHOUSE**

8 Trial Department: Department 8

9 Law and Motion Heard: Monday and Wednesday at 8:30 a.m.

10 Ex Parte Applications Heard: Monday through Friday at 8:30 a.m.

11 Clerk's Office for Filing Documents: Room 630

12 Clerk's Office for Filing Law and Motion: Room 630

13 **5. LONG BEACH COURTHOUSE**

14 Trial Department: Department S13

15 Law and Motion Heard: Monday and Wednesday at 8:30 a.m.

16 Ex Parte Applications Heard: Monday through Friday at 8:30 a.m.

17 Clerk's Office for Filing Documents: Room 1401

18 Clerk's Office for Filing Law and Motion: Room 1401

19 **6. NORWALK COURTHOUSE**

20 Trial Department: Department W

21 Law and Motion Heard: Monday through Friday at 8:30 a.m.

22 Ex Parte Applications Heard: Monday through Friday at 8:30 a.m.

23 Clerk's Office for Filing Documents: Room 101

24 Clerk's Office for Filing Law and Motion: Room 101

25 **7. PASADENA COURTHOUSE**

26 Trial Department: Department A, 4th Floor

27 Law and Motion Heard: Monday and Wednesday at 8:30 a.m.

28 Ex Parte Applications Heard: Monday through Friday at 8:30 a.m.

Clerk's Office for Filing Documents: Room 102

Clerk's Office for Filing Law and Motion: Room 102

8. **SANTA MONICA COURTHOUSE**

Trial Department: Department S

Law and Motion Heard: Monday through Friday at 8:30 a.m.

Ex Parte Applications Heard: Monday through Friday at 8:30 a.m.

Clerk's Office for Filing Documents: Room 102

Clerk's Office for Filing Law and Motion: Room 102

9. **VAN NUYS COURTHOUSE**

Trial Department: Department H

Law and Motion Heard: Monday through Friday at 1:30 p.m.

Ex Parte Applications Heard: Monday through Friday at 1:30 p.m.

Clerk's Office for Filing Documents: Room 107

Clerk's Office for Filing Law and Motion: Room 107

10. **WEST COVINA COURTHOUSE**

Trial Department: Department 6

Law and Motion Heard: Monday and Wednesday at 8:30 a.m.

Ex Parte Applications Heard: Monday through Friday at 8:30 a.m.

Clerk's Office for Filing Documents: Room 107

Clerk's Office for Filing Law and Motion: Room 107

IT IS SO ORDERED.

DATED: December 18, 2017

Judge Debra K. Weintraub
Supervising Judge of Civil