

FILED
Superior Court of California
County of Los Angeles

OCT 20 2017

Sherri R. Carter, Executive Officer/Clerk

By Rizalinda Mina, Deputy
Rizalinda Mina

**SUPERIOR COURT OF THE STATE OF CALIFORNIA
FOR THE COUNTY OF LOS ANGELES**

In re Los Angeles Superior Court)	AMENDED STANDING ORDER
Cases)	
Amended Standing Order-Limited)	
Jurisdiction Unlawful Detainer)	
(Eviction) Cases Assigned to)	
Designated District Hub Locations)	
)	
Antelope Valley-North)	
Chatsworth-North Valley)	
Compton-South Central)	
Inglewood-Southwest)	
Long Beach-South)	
Norwalk-Southeast)	
Pasadena-Northeast)	
Santa Monica-West)	
Van Nuys-Northwest)	
West Covina-East)	

TO EACH PARTY AND TO THE ATTORNEY OF RECORD FOR EACH PARTY:
PLEASE TAKE NOTICE that pursuant to the California Code of Civil Procedure [CCP], the California Rules of Court [CRC], and the Los Angeles County Court Rules [LASC], the Court makes the following orders:

SERVICE OF THIS ORDER

1. Each plaintiff is ordered to serve a copy of this standing order on each defendant along with copies of the summons and complaint, and to file proof of this service as mandated in this order.

EARLY SETTLEMENT MEETING & MEDIATION OPPORTUNITIES

2. Each plaintiff is ordered to contact each defendant within ten days of service in good faith to initiate settlement of the action. Such contact shall be made orally or in writing with the objective of having the case dismissed within 60 days of its filing. It is the Court's intent that, where possible, every effort should be made to keep settled cases from becoming public as provided in CCP §1161.2(a)(1)(F) and (G). If the parties agree, the Court will retain jurisdiction to enforce any settlement after dismissal. [CCP §664.6]

3. The Los Angeles County Department of Consumer Affairs offers mediation services free of charge and mediations may be scheduled prior to trial by telephoning 800-593-8222 or going on-line at:

www.dcba.lacounty.gov/wps/portal/dca/main/home/mediation.

SERVICE BY POSTING AND MAILING

4. Service of the summons and complaint on a named party by posting and mailing may only be done after an order is obtained, based upon an affidavit of due diligence. [CCP §415.45(a)] Such an order will not extend to unnamed or unknown occupants.

ADDRESSES AND TELEPHONE NUMBERS

5. Absent good cause, each party must have an address and telephone number listed on each document filed with the Court. [CRC 2.111 and 2.118]

LAW AND MOTION

6. All regularly noticed motions and demurrers will be heard on the court days and at the time and location in the courtroom designated in paragraph 20. Hearing dates must be reserved by calling the calendar clerk as set forth in Paragraph 20 or obtaining a date at the time the motion is filed. All motions should be filed in the

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2 rooms designated in paragraph 20 with respect to each UD Hub location.

3 7. If not served by personal delivery, the moving party must comply with the time
4 extensions for notice required by CCP §1013. The motion will not be heard otherwise.

5 8. Absent good cause, motions set on five days' notice should not be personally served
6 on the last day of the week preceding the hearing. [LASC Rule 3.26 and Appendix
7 3.A(b)(1-4)].

8 9. A separate statement of undisputed or disputed facts is not required for summary
9 judgment motions. [CCP §437c(s) and §1170.7; CRC 3.1350(c) and 1351] However,
10 in cases with multiple parties, complicated evidentiary issues, or intricate legal issues,
11 the Court may continue the hearing and order the parties to file such statements.
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13 **EX PARTE APPLICATIONS**

14 10. Ex parte applications should be noticed for the court location and time specified for
15 each Hub in paragraph 20. Specifically, 1:30 p.m. in the applicable department in
16 Inglewood, Long Beach, Pasadena, Van Nuys, and West Covina; and 8:30 a.m. in
17 Antelope Valley, Chatsworth, Compton, Norwalk, and Santa Monica. For ex parte
18 hearings scheduled at 1:30 p.m., all applications must be filed by 11:00 a.m. in the
19 room listed below for the UD Hub in paragraph 20. For ex parte hearings scheduled
20 for 8:30 a.m., applications are to be filed at the time of the hearing. Ex parte
21 applications shall have a separate application, a separate declaration of ex parte notice
22 and a proposed order. Absent good cause, notice must be given by 10:00 a.m. the day
23 before the hearing as required by CRC 3.1204(c).
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JURY TRIAL DEMANDS AND FEES

11. The right to a jury trial may be deemed waived unless it is timely requested. [CCP §631(f)(4)] If one or more of the parties have demanded a jury trial, jury fees shall be deposited no later than five days before trial. [CCP §631 (b) and (c)(1)] Failure to pay the required fee as required by law may result in a waiver of jury trial. [CCP §631 (f)(5)]
12. With a timely qualifying fee waiver, the Court may waive juror fees and expenses for those parties. Parties must complete and submit an official Fee Waiver Request form and order [Judicial Council Forms FW-001 and FW-003] for consideration to receive these services at no charge.

STIPULATIONS TO CONTINUE TRIAL

13. A trial will be postponed if all attorneys of record and/or the parties who have appeared in the action stipulate in writing to the postponement. Stipulated trial continuance may continue the trial date and will not be limited to 30 days. Stipulations to continue trial must be filed 5 days in advance or an appearance to continue the trial by at least one party will be necessary.

INTERPRETERS AND COURT REPORTERS

14. The Court will provide an interpreter for parties and witnesses at no charge.
15. Proceedings in Court will not be transcribed by a court reporter unless supplied by a party to the action as permitted by LASC Rule 2.21.

JURY TRIALS AND COURT TRIAL

16. Parties to an unlawful detainer action must be ready to go to trial on the day of trial.

1 Trial readiness-within the meaning of this Standing Order-is the ability to begin
2 trying a case forthwith or as directed by the court. Accordingly, parties who appear
3 on the day of trial and are not ready to try their case or parties who announce “trial-
4 ready” but are not prepared to immediately try a case are not acting in compliance
5 with this Standing Order, regardless of whether the parties’ attorneys are appearing
6 on behalf of other litigants in different actions on the same day. Misrepresentations
7 of a case’s trial readiness on the day of trial is a violation of this Standing Order
8 and may subject the offending party to the imposition of monetary sanctions.
9

10 17. On the day of trial, parties should have with them all of the following:

- 11 i. Joint Statement of the case;
- 12 ii. Motions in Limine which must be served and filed in accordance with the Local
13 Rules of the Los Angeles Superior Court; [See LASC Rule 3.57]
- 14 iii. Joint Witness List disclosing the witnesses who will be called, what they will
15 testify to, whether an interpreter is needed, and how long their testimony will
16 take;
- 17 iv. Joint Exhibits in exhibit books, numbered appropriately, and a Joint Exhibit
18 List; [See LASC Rules 3.52 and 3.53]
- 19 v. If a jury trial, Joint Proposed Jury Instructions printed out for the court; and,
20 vi. If a jury trial, Joint Proposed Verdict Form(s) printed out for the court.
21 vii. To assist the parties, a UD Jury Trial Readiness packet (LACIV244) is
22 available on the court’s website, which is:
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24 www.lacourt.org/forms/unlawfuldetainer

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26 18. If a party fails or refuses to meet and confer, the other party or parties shall prepare
27 and bring to trial the foregoing matters labeled as “[Proposed] Joint Documents.”

1 19. Failure to provide any of the aforementioned documents in this Standing Order on
2 the trial date may cause a delay in the case being assigned to a trial court. Failure
3 to comply with any provisions of this Standing Order without substantial
4 justification may result in monetary sanctions.
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6 **FILING LOCATIONS AND HEARING TIMES**

7 20. Filing locations and general information for each District Hub location are set forth
8 below:

9 **1. ANTELOPE VALLEY COURTHOUSE**

10 Trial Department: Department A22

11 Law and Motion Heard: Monday and Wednesday at 8:30 a.m.

12 Clerk's Office for Filing Documents: 1st Floor, Room 1000

13 Clerk's Office for Filing Law and Motion: 1st Floor, Room 1000
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15 **2. CHATSWORTH COURTHOUSE**

16 Trial Department: Department F44

17 Law and Motion Heard: Monday and Wednesday at 8:30 a.m.

18 Clerk's Office for Filing Documents: Room 1200

19 Clerk's Office for Filing Law and Motion: Room 1200
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21 **3. COMPTON COURTHOUSE**

22 Trial Department: Department 7

23 Law and Motion Heard: Monday and Wednesday at 8:30 a.m.

24 Clerk's Office for Filing Documents: Room 902

25 Clerk's Office for Filing Law and Motion: Room 902
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4. INGLEWOOD COURTHOUSE

Trial Department: Department 8

Law and Motion Heard: Monday and Wednesday at 8:30 a.m.

Clerk's Office for Filing Documents: Room 630

Clerk's Office for Filing Law and Motion: Room 630

5. LONG BEACH COURTHOUSE

Trial Department: Department S13

Law and Motion Heard: Monday and Wednesday at 8:30 a.m.

Clerk's Office for Filing Documents: Room 1401

Clerk's Office for Filing Law & Motion: Room 1401

6. NORWALK COURTHOUSE

Trial Department: Department W

Law and Motion Heard: Monday through Friday at 8:30 a.m.

Clerk's Office for Filing Documents: Room 101

Clerk's Office for Filing Law and Motion: Room 101

7. PASADENA COURTHOUSE

Trial Department: Department A, 4th Floor

Law and Motion Heard: Monday and Wednesday at 8:30 a.m.

Clerk's Office for Filing Documents: Room 102

Clerk's Office for Filing Law and Motion: Room 102

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8. SANTA MONICA COURTHOUSE

Trial Department: Department S

Law and Motion Heard: Monday through Friday at 8:30 a.m.

Clerk's Office for Filing Documents: Room 102

Clerk's Office for Filing Law and Motion: Room 102

9. VAN NUYS COURTHOUSE

Trial Department: Department H

Law and Motion Heard: Monday through Friday at 1:30 p.m.

Clerk's Office for Filing Documents: Room 107

Clerk's Office for Filing Law and Motion: Room 107

10. WEST COVINA COURTHOUSE

Trial Department: Department 6

Law and Motion Heard: Monday and Wednesday at 8:30 a.m.

Clerk's Office for Filing Documents: Room 107

Clerk's Office for Filing Law and Motion: Room 107

IT IS SO ORDERED.

DATE: *October 20, 2017*

Debra K. Weintraub
Judge Debra K. Weintraub
Supervising Judge of Civil