

FILED
Superior Court of California
County of Los Angeles

MAR 05 2018

Sherri R. Carter, Executive Officer/Clerk
By Stephanie Chung Deputy

**SUPERIOR COURT OF THE STATE OF CALIFORNIA
FOR THE COUNTY OF LOS ANGELES**

<p>10 In re Los Angeles Superior Court Cases 11 Third Amended Standing Order-Limited 12 Jurisdiction Unlawful Detainer (Eviction) 13 (UD) Cases Assigned to Designated District 14 Hub Locations 15 16 Antelope Valley-North 17 Chatsworth-North Valley 18 Compton-South Central 19 Inglewood-Southwest 20 Long Beach-South 21 Norwalk-Southeast 22 Pasadena-Northeast 23 Santa Monica-West 24 Van Nuys-Northwest 25 West Covina-East</p>	}	<p>THIRD AMENDED STANDING ORDER</p>
--	---	-------------------------------------

TO EACH PARTY AND TO THE ATTORNEY OF RECORD FOR EACH PARTY:
Pursuant to the California Code of Civil Procedure [CCP], the California Rules of Court [CRC], and the Los Angeles County Court Rules [LASC Rules], the Los Angeles Superior Court ("LASC" or "Court") HEREBY AMENDS AND SUPERSEDES THE SECOND AMENDED STANDING ORDER AND ORDERS AS FOLLOWS:

SERVICE OF THIS ORDER

1. Each plaintiff is ordered to serve a copy of this Standing Order on each defendant along with copies of the summons and complaint, and to file proof of this service

1 as mandated in this Order.

2 **EARLY SETTLEMENT MEETING & MEDIATION OPPORTUNITIES**

3 2. Each plaintiff is ordered to contact each defendant within ten days of service in
4 good faith to initiate settlement of the action. Such contact shall be made orally or in writing
5 with the objective of having the case dismissed within 60 days of its filing. It is the Court's
6 intent that, where possible, every effort should be made to keep settled cases from
7 becoming public as provided in CCP §1161.2(a)(1)(F) and (G). If the parties agree, the
8 Court will retain jurisdiction to enforce any settlement after dismissal. [CCP §664.6]

9 3. The Los Angeles County Department of Consumer Affairs offers mediation
10 services free of charge and mediations may be scheduled prior to trial by telephoning
11 (800) 593-8222 or going on-line at:

12 www.dcba.lacounty.gov/wps/portal/dca/main/home/mediation

13 **SERVICE BY POSTING AND MAILING**

14 4. Service of the summons and complaint on a named party by posting and
15 mailing may only be done after an order is obtained, based upon an affidavit of due
16 diligence. [CCP §415.45(a)] Such an order will not extend to unnamed or unknown
17 occupants.

18 **ADDRESSES AND TELEPHONE NUMBERS**

19 5. Absent good cause, each party must have an address and telephone number
20 listed on each document filed with the Court. [CRC 2.111 and 2.118]

21 **LAW AND MOTION**

22 6. All regularly noticed motions and demurrers will be heard on the court days
23 and at the time and location in the courtroom designated in Paragraph 20. Hearing dates
24 must be reserved by calling the calendar clerk as set forth in Paragraph 20 or obtaining a
25 date at the time the motion is filed. All motions should be filed in the rooms designated in
26 Paragraph 20 with respect to each UD Hub location.

27 7. If not served by personal delivery, the moving party must comply with the time
28 extensions for notice required by CCP §1013. The motion will not be heard otherwise.

1 8. Absent good cause, motions set on five days' notice should not be personally
2 served on the last day of the week preceding the hearing. [LASC Rule 3.26 and
3 Appendix 3.A(b)(1-4)]

4 9. A separate statement of undisputed or disputed facts is not required for
5 summary judgment motions. [CCP §437c(s) and §1170.7; CRC 3.1350(c) and 3.1351]
6 However, in cases with multiple parties, complicated evidentiary issues, or intricate legal
7 issues, the Court may continue the hearing and order the parties to file such statements.

8 **EX PARTE APPLICATIONS**

9 10. Ex parte applications will be heard Monday through Friday and at the times
10 and location in the courtroom designated in Paragraph 20. For ex parte hearings scheduled
11 at 1:30 p.m., all applications must be filed by 11 a.m. in the room listed for the UD Hub in
12 Paragraph 20. For ex parte hearings scheduled at 8:30 a.m., all applications must be filed
13 no later than 8:30 a.m. on the day of the hearing in the room listed for the UD Hub in
14 Paragraph 20. Ex parte applications shall have a separate application, a separate
15 declaration of ex parte notice, and a proposed order. Absent good cause, notice must be
16 given by 10:00 a.m. the day before the hearing as required by CRC 3.1204(c).

17 **JURY TRIAL DEMANDS AND FEES**

18 11. The right to a jury trial may be deemed waived unless it is timely requested.
19 [CCP §631(f)(4)] If one or more of the parties have demanded a jury trial, jury fees shall be
20 deposited no later than five days before trial. [CCP §631(b) and (c)(1)] Failure to pay the
21 required fee as required by law may result in a waiver of jury trial. [CCP §631(f)(5)]

22 12. With a timely qualifying fee waiver, the Court may waive juror fees and
23 expenses for those parties. Parties must complete and submit an official Fee Waiver
24 Request Form and Order [Judicial Council Forms FW-001 and FW-003] for consideration to
25 receive these services at no charge.

26 **STIPULATIONS TO CONTINUE TRIAL**

27 13. A trial will be postponed if all attorneys of record and/or the parties who have
28 appeared in the action stipulate in writing to the postponement. Such stipulated trial

1 continuance will not be limited to 30 days. Stipulations to continue trial must be filed 5 days
2 in advance or an appearance by at least one party will be necessary to continue the trial.

3 **INTERPRETERS AND COURT REPORTERS**

4 14. The Court will provide an interpreter for parties and witnesses at no charge.

5 15. Proceedings in Court will not be transcribed by a court reporter unless
6 supplied by a party to the action as permitted by LASC Rule 2.21.

7 **JURY TRIALS AND COURT TRIALS**

8 16. Parties to an unlawful detainer action must be ready to go to trial on the day of
9 trial.

10 Trial readiness-within the meaning of this Standing Order-is the ability to begin trying
11 a case forthwith or as directed by the Court. Accordingly, parties who appear on the day of
12 trial and are not ready to try their case, or parties who announce "trial-ready" but are not
13 prepared to immediately try a case, are not acting in compliance with this Standing Order,
14 regardless of whether the parties' attorneys are appearing on behalf of other litigants in
15 different actions on the same day. Misrepresentations of a case's trial readiness on the day
16 of trial is a violation of this Standing Order and may subject the offending party to the
17 imposition of monetary sanctions.

18 17. On the day of trial, parties shall have a three-ring binder with a table of contents
19 containing conformed copies of each of the following behind a separate tab:

- 20 i. Copies of the Current Operative Pleadings (including operative complaint
21 and answer);
- 22 ii. Joint Statement of the Case (if a jury trial);
- 23 iii. Motions in Limine, if any, which must be drafted in accordance with
24 LASC Rule 3.57 and served and filed;
- 25 iv. Joint Witness List disclosing the witnesses who will be called, what they
26 will testify to, whether an interpreter is needed, and how long their
27 testimony will take;
- 28 v. Joint Exhibits in exhibit books, numbered appropriately, and a Joint

- 1 Exhibit List; [See LASC Rules 3.52 and 3.53]
- 2 vi. Edited Joint Proposed Jury Instructions printed out for the Court (if a jury
- 3 trial), and
- 4 vii. Edited Joint Proposed Verdict Form(s) printed out for the Court (if a jury
- 5 trial).

6 To assist the parties, a UD Jury Trial Readiness packet (LACIV244) is available on the

7 Court's website, at:

8 www.lacourt.org/forms/unlawfultainer

9 18. If a party fails or refuses to meet and confer, the other party or parties shall

10 prepare and bring to trial the foregoing matters labeled as "[Proposed] Joint Documents."

11 19. Failure to provide any of the aforementioned documents in this Standing Order

12 on the trial date may cause a delay in the case being assigned to a trial court. Failure to

13 comply with any provision of this Standing Order without substantial justification may result

14 in monetary sanctions.

15 **FILING LOCATIONS AND HEARING TIMES**

16 20. Filing locations and general information for each District Hub location are set

17 forth below:

18 **1. ANTELOPE VALLEY COURTHOUSE**

19 Trial Department: Department A22

20 Law and Motion Heard: Monday and Wednesday at 8:30 a.m.

21 Ex Parte Applications Heard: Monday through Friday at 8:30 a.m.

22 Clerk's Office for Filing Documents: 1st Floor, Room 1000

23 Clerk's Office for Filing Law and Motion: 1st Floor, Room 1000

24 **2. CHATSWORTH COURTHOUSE**

25 Trial Department: Department F44

26 Law and Motion Heard: Monday and Wednesday at 8:30 a.m.

27 Ex Parte Applications Heard: Monday through Friday at 8:30 a.m.

28 Clerk's Office for Filing Documents: Room 1200

1 Clerk's Office for Filing Law and Motion: Room 1200

2 3. **COMPTON COURTHOUSE**

3 Trial Department: Department 7

4 Law and Motion Heard: Monday and Wednesday at 8:30 a.m.

5 Ex Parte Applications Heard: Monday through Friday at 8:30 a.m.

6 Clerk's Office for Filing Documents: Room 902

7 Clerk's Office for Filing Law and Motion: Room 902

8 4. **INGLEWOOD COURTHOUSE**

9 Trial Department: Department 8

10 Law and Motion Heard: Monday and Wednesday at 8:30 a.m.

11 Ex Parte Applications Heard: Monday through Friday at 1:30 p.m.

12 Clerk's Office for Filing Documents: Room 630

13 Clerk's Office for Filing Law and Motion: Room 630

14 5. **LONG BEACH COURTHOUSE**

15 Trial Department: Department S13

16 Law and Motion Heard: Monday and Wednesday at 8:30 a.m.

17 Ex Parte Applications Heard: Monday through Friday at 8:30 a.m.

18 Clerk's Office for Filing Documents: Room 1401

19 Clerk's Office for Filing Law and Motion: Room 1401

20 6. **NORWALK COURTHOUSE**

21 Trial Department: Department W

22 Law and Motion Heard: Monday through Friday at 8:30 a.m.

23 Ex Parte Applications Heard: Monday through Friday at 8:30 a.m.

24 Clerk's Office for Filing Documents: Room 101

25 Clerk's Office for Filing Law and Motion: Room 101

26 7. **PASADENA COURTHOUSE**

27 Trial Department: Department A, 4th Floor

28 Law and Motion Heard: Monday and Wednesday at 8:30 a.m.

Ex Parte Applications Heard: Monday through Friday at 1:30 p.m.

Clerk's Office for Filing Documents: Room 102

Clerk's Office for Filing Law and Motion: Room 102

8. **SANTA MONICA COURTHOUSE**

Trial Department: Department S

Law and Motion Heard: Monday through Friday at 8:30 a.m.

Ex Parte Applications Heard: Monday through Friday at 8:30 a.m.

Clerk's Office for Filing Documents: Room 102

Clerk's Office for Filing Law and Motion: Room 102

9. **VAN NUYS COURTHOUSE**

Trial Department: Department H

Law and Motion Heard: Monday through Friday at 1:30 p.m.

Ex Parte Applications Heard: Monday through Friday at 1:30 p.m.

Clerk's Office for Filing Documents: Room 107

Clerk's Office for Filing Law and Motion: Room 107

10. **WEST COVINA COURTHOUSE**

Trial Department: Department 6

Law and Motion Heard: Monday and Wednesday at 8:30 a.m.


Ex Parte Applications Heard: Monday through Friday at 1:30 p.m.

Clerk's Office for Filing Documents: Room 107

Clerk's Office for Filing Law and Motion: Room 107

IT IS SO ORDERED.

DATED: March 5, 2018


Judge Debra K. Weintraub
Supervising Judge of Civil